



**Eastern New Mexico University-Ruidoso  
Branch Community College**

**Annual Retreat**

721F Mechem Drive, Ruidoso, NM

June 25, 2016

9:00 a.m.

**CALL TO ORDER**

**INTRODUCTION OF GUESTS**

**ROUTINE MATTERS**

1. Declare a Quorum
2. Approve Agenda (Tab 1)
3. Retreat Overview

**AGENDA ITEMS (order to be determined by Board Chair)**

1. Foundation/Alumni ..... Rhonda Vincent
2. Recruiting..... Coda Omness
3. Title V Grant ..... Juanita Garcia
4. SUN Online..... Pierre Laroche
5. Legislative Discussion ..... Ty Trujillo
6. Security Plan ..... Sheila Farquer

**LUNCH BREAK**

7. Bookstore ..... Sheila Farquer
8. Accreditation..... Pierre Laroche
9. General Obligation Bond ..... Clayton Alred
10. Renovation Financing ..... Clayton Alred
11. Strategic Plan (Tab 4) ..... Clayton Alred

**EXECUTIVE SESSION**

1. Discuss potential acquisition of real property - pursuant to Section 10-15-1(H)(8), NMSA (1978)
2. Discussion of limited personnel matter – pursuant to Section 10-15-1(H)H2), NMSA (1978)

**ANNOUNCEMENTS**

**ADJOURNMENT**

2015 Tax Year Assessed Valuation \$662,271,762  
 Assessed Valuation at 96% \$635,780,891  
 Bonding Capacity 3% of Assessed Valuation \$19,958,000

Issue Size	\$1,000,000	\$2,000,000	\$3,000,000
Payback	10 years	10 years	10 years
Estimated Interest	3%	3%	3%
Estimated Principal & Interest Payment	\$117,231	\$234,462	\$351,693
Est. Full Value of Property	\$100,000	\$100,000	\$100,000
Est. Taxable Value (1/3 of Net Taxable Value)	\$33,333	\$33,333	\$33,333
Estimated Tax Increase	\$6.00	\$12.33	\$18.33

**Goal One: Maintain high quality programs**

- A. Align all general education offerings with New Mexico standards
- B. Establish learning outcomes for all coursework
- C. Assess student learning and achievement data to improve pedagogy, revise curriculum and enhance student learning
- D. Support innovative technologies by training all faculty on Quality matters processes
- E. Support innovative technologies by certifying all online offerings with Quality Matters certification
- F. Expand and maintain external linkages with business and industry when appropriate
- G. Expand external experiences for students (competitions using gaming simulations, internships, shadowing/volunteering, "ride-alongs," etc.)
- H. Fully implement "intrusive advising" and degree audit program
- I. Develop procedures to secure data from NMSU and UNM on transfers
- J. Implement periodic program reviews to evaluate faculty, enrollment, completers, degree requirements, and any external recognition of all programs

<b>2016-2020 Performance Indicator Summary</b>						
<b>INDICATOR</b>	<b>PERFORMANCE MEASURE</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
1-A	Percent general education courses aligned					
1-B	Percent courses with learning outcomes					
1-C	Number of courses revised per year					
1-D-1	Number/Percent full-time faculty QM trained					
1-D-2	Number/Percent part-time faculty QM trained					
1-E	Number QM certified courses per year					
1-F	Number associations per year					
1-G	Number external experiences per year					
1-H	Number of degree plans filed					
1-I	Number student with transfer data					
1-J	Number programs reviewed per year					

**Goal Two: Develop and implement physical facilities plan focusing on planned renovations and financing for remodeling campus space**

- A. Initiate study to determine best uses of available space to guide future renovations
- B. Investigate financing options for renovations and identify course of action
- C. Acquire funding for renovation of additional space
- D. Complete planned renovations
- E. Support legislation to establish statutes to allow school districts to join college district
- F. Pursue approval from residents of other Lincoln County school districts to join college district
- G. Incorporate "green" building design and LEED (Leadership in Environmental and Energy Design) construction standards in all future projects
- H. Design and implement campus security measures for all campus facilities

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2-A	Completion date of study					
2-B	Identification of financing option					
2-C	Funds acquired					
2-D	Completion of projects/phases					
2-E	Passage of district expansion bill					
2-F	Number of successful elections					
2-G	Number of green projects per year					
2-H-1	Number security measures implemented					
2-H-2	Employment date of security officer					

**Goal Three: Serving Student Needs**

- A. Expand recruiting efforts and staff involvement in them
- B. Strengthen outreach to non-traditional student markets
- C. Expand public events to attract students and their families
- D. Enhance retention efforts
- E. Facilitate workforce and economic development opportunities through technical/business training
- F. Engage student more fully to improve their chances of success

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1-A-1	Number of contacts with county high school students including: general population, dual credit, and early college					
1-A-2	Number faculty/staff involved with recruiting activities					
1-B-1	Number of contacts with under-employed workers					
1-B-2	Number of contacts with students returning from other universities					
1-C-1	Number campus an community events focused on recruiting					
1-D-1	Number tutoring visits					
1-D-2	Number classes supported by iBest activities (Integrated Basic Education Training					
1-E-1	Number of non-credit, workforce classes offered					
1-F-1	To be determined					

**Goal Four: Maintaining Effective and Efficient Campus Operations**

- A. Re-examine resource allocation (people, funding, space, etc.)
- B. Address needed faculty line re-allocation based on program growth and needs
- C. Communicate better and share decision-making across campus
- D. Establish a protocol for committees to share information intentionally and regularly
- E. Monitor timelines, accountability, and changes in institutional focus
- F. Address staffing challenges (slow hires, attracting people to Ruidoso, salary, spousal employment, etc.)
- G. Provide cross-training for related units; support the "one-person deep" offices

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1-A	Dates of allocation reviews					
1-B	To be determined					
1-C-1	Number of sets of committee minutes distributed					
1-C-2	Number of forums held to present committee work					
1-D-2	Number/Percent part-time faculty QM trained					
1-E	To be determined					
1-F-1	Average days from "resignation" to "start date"					
1-F-2	Percent or dollar increases per year					
1-F-3	Spousal Employment - To be determined					
1-G	Number employees cross trained					

**Goal Five: Make ENMU-Ruidoso an integral part of Lincoln County and beyond**

- A. Establish lines of communication with community leaders
- B. Establish lines of communication with community groups
- C. Create community/organizational partnerships with the campus
- D. Continue highly visible service projects that show ENMU-Ruidoso's support of the community
- E. Strengthen relationship with Mescalero Apache Tribe, recognizing their unique standing in the community and region

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1-A	Number meetings with community leaders and administration					
1-B	Number community/advisory meetings with public/community organizations					
1-C	Number partnerships created per year					
1-D	Number service events per year					
1-E-1	Number initiatives with tribe per year					
1-E-2	Percent native students enrolled					