



Consortium Agreement

Office of Financial Aid • ENMU Station 20 • 1500 S Ave K • Portales, NM 88130
SAS Building, Room 107 • Phone: 575.562.2194 • Fax: 575.562.2198

enmu.edu

Terms and Conditions

This agreement allows certificate and degree seeking students to receive federal student aid at ENMU-Portales or ENMU-Ruidoso for combined enrollment at two institutions. ENMU will calculate and disburse student's federal student aid awards. All credit hours at each institution must apply to the student's ENMU Portales/Ruidoso degree plan.

- A consortium agreement is not necessary between ENMU-Portales and ENMU-Ruidoso campuses.
- Students must be enrolled in at least **six** credit hours at ENMU-Portales/Ruidoso for fall/spring terms or **three** hours for the summer term.
- Students must meet all federal student aid eligibility requirements at ENMU-Portales/Ruidoso including satisfactory academic progress.
- Repeated courses must meet aid eligibility requirements to apply to the consortium agreement.
- The number of credit hours at the host institution cannot exceed the number of credit hours at ENMU Portales/Ruidoso.
- Students must meet financial requirements of the host institution, including payment deadlines.
- Complete withdrawal from both ENMU-Portales/Ruidoso and the host institution will result in a return of Title IV funds calculation.
- Complete withdrawal from ENMU Portales/Ruidoso will void the consortium agreement.
- Deadline for completed, signed consortium agreements with required documentation is 5 p.m. on the last day to drop/add for the term.

I understand the Terms and Conditions and agree to participate in the Consortium Agreement according to ENMU-Portales/Ruidoso guidelines.

Student signature _____

Date _____

Student Section

ENMU ID: _____ Host Institution ID: _____ Telephone number: _____

Name: _____
Last First Middle initial

Address: _____
Address City State ZIP

Enrollment period (select one): Fall _____ Spring _____ Summer _____
Year Year Year

Name of host (other) institution: _____

Number of credit hours:

ENMU-Portales/Ruidoso _____ Host institution _____ (Cannot exceed ENMU credit hours)

Check this box if you are receiving the NM Lottery Success Scholarship at ENMU-Portales/Ruidoso.

Host Institution Section

Please complete this section confirming the student's enrollment in the number of credit hours listed above and the amount of tuition/fees billed at your institution.

Number of credit hours: _____ Tuition: _____ Fees: _____

Authorized official:

Signature _____ Title _____

Print name _____ Date _____

Email _____ Telephone number _____

ENMU will calculate and disburse this student's Federal Student Aid. Please cancel any Federal Student Aid funds at your institution.

This form—fully completed and signed—along with a copy of your host institution course schedule and billing statement, must be returned to the ENMU-Portales Office of Financial Aid by 5 pm on the last day to drop/add for the term.