



Campus Closing Policy

The decision to close the ENMU-Ruidoso campus will be based on the condition of the campus parking lot, area streets and highways by the Campus President. Determinations to close the campus will be approved and announced by the President’s Office and communicated to all faculty, staff, students and media outlets as listed herein. All ENMU-Ruidoso departments including the New Mexico Workforce Connection (NMWFC) are included in the policy.

Each year, ENMU-Ruidoso’s Campus Closing policy and procedures will be communicated to the entire campus community.

Campus Closing Information

Campus closing information will be made available in the following ways:

ENMU-Ruidoso website www.ruidoso.enmu.edu

ENMU-Ruidoso Facebook <https://www.facebook.com/ENMU-Ruidoso>

Radio Stations

KBUY 1360 AM/105.9 FM

KWES 1450 AM/93.5 FM

KRUI 1490 AM

KNMB 96.7 FM

KIDX 101.5 FM

KMWM 105.1 FM

TV Stations

KOB-TV 4 & 8

KOAT-TV 7

KRQE-TV 13

Inclement Weather Closing Policy

- When ENMU-Ruidoso opens late (delayed start), a precise opening time, such at 10 a.m. or 11 a.m. will be announced instead of a statement such as “ENMU-Ruidoso will open two hours late.”
- Classes and labs regularly scheduled to begin prior to the delayed opening time will be cancelled and instructors will make provision to make up the course work.
- Employees may charge an absence to annual leave without advance supervisory approval if weather conditions make the commute to work too hazardous even though the college is still open.
- On inclement weather days when ENMU-Ruidoso remains open while other institutions are closing or opening late, no external announcement will be made. However, internal announcements will be made.
- During the day, the decision to shorten the work day with an early closing or cancellation of evening classes will normally be made by 2 p.m.

- Regarding closings or late openings, every attempt will be made to have the decision made and announced by 7 a.m.

Faculty Considerations

- The Vice President of Student Learning and Success and Department Chairs will ask faculty to discuss the college's closing policy with their classes and make known their own expectations and plans of action, including review of how students will be informed of weather-related classroom decisions such as via email, telephone, or posting notes on classroom doors.
- When the weather is bad but ENMU-Ruidoso remains open, some students may be unable to get to class because of the treacherous conditions. Faculty should take this into consideration.
- Department Chairs should make every effort to inform students when an individual faculty member is unable to make it to campus because of inclement weather.
- Faculty may not cancel classes without prior approval of the VP's Office.

Outside Groups/Renters

- In the event of a closure, external groups will be notified and any events must be rescheduled or cancelled.

Campus Notification: Communications and Procedures

- Upon approval of the President's Office, weather-related closures will be communicated to: Vice President of Student Learning and Success, Business Affairs, External Affairs, NMWFC, and Physical Plant. Administrative supervisors will then notify their departmental staff.
 - External Affairs will notify local radio and TV stations, and send an email to all Ruidoso Campus Employees and post on social media and the college website.
 - Vice President of Student Learning and Success will forward closure information to all employees who report to that office.
 - Students will be notified via media outlets and Student Services.
 - Department Chairs will notify department faculty.
 - Faculty will notify their students.
 - Director of Community Development notifies Community Education teachers and students through the GoSignMeUp system.