

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

December 3, 2015

6:00 p.m.

Room 102

CALL TO ORDER

Mr. Brad Treptow, Chairman, called the meeting to order at 6:00 p.m. and declared a quorum. Dr. Michael Budd, Ms. Gina Klinekole, Mr. James Paxton and Dr. Lynn Willard were present. Also present was Dr. Clayton Alred and Dr. Steve Gamble.

APPROVE THE AGENDA

Dr. Budd moved to approve the agenda as submitted. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved

APPROVAL OF MINUTES

Dr. Willard moved to approve the September 10, 2015 minutes and the November 12, 2015 minutes.

Mr. Paxton seconded the motion.

Vote: 5-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Sheila Farquer, Lisa Maue, Pierre Laroche and Rhonda Vincent.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

- Dr. Gamble reported that the semester was almost over and students are finishing up the semester and meeting their academic goals.
- Dr. Gamble reported that he is getting ready for the legislative session. He does not anticipate anything good from the legislature regarding higher education funding. Dr. Gamble stated that there would be a recommendation of \$100,000 increase in the budget for ENMU-Portales. There is a need of \$600,000 to \$1,000,000 to cover fixed expenses. Additionally, the University's portion of insurance is up \$750,000 over the last 5 years. Cost of utilities is up as well.
- Dr. Gamble stated that for Ruidoso, a tuition increase would not help with the budget. He stated that the dual credit enrollment is the best bet for obtaining new students. Additionally there would need to be budget cuts and a need to understand that reserves cannot be used to cover reoccurring costs.
- Dr. Gamble said all two year institutions are having declining enrollment. The Albuquerque Journal reported that New Mexico has seen an 8.5% decrease in enrollment. Dr. Gamble reported that ENMU has seen a 13.4% increase in fees and tuition in the last two years while North Highlands has seen 20% and Western University has seen 31%.
- Dr. Gamble said keep in mind when working the budget, Ruidoso has reserves and great Title V opportunities.
- Dr. Budd asked Dr. Gamble what is causing enrollment to drop. Dr. Gamble stated that is multiple things but a decrease in high school graduates, ACTs decreasing, graduates moving away contribute to the decline.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred reported that the spring registration started in November with 198 students enrolled to date. There is currently fifteen students in computer sciences, three in the OSHA program, two in Hospitality and Tourism; four in welding and two in wildland fire.

- Dr. Alred said that he too was preparing for the legislative session. He stated that the branch campus will be presenting a request asking for a funding increase in noncredit course. He will be attempting to get additional funding for the dual credit as well.
- Dr. Alred attended the Budget Summit for President's and Chief Financial officers in Roswell. He left the meeting with a feeling of being on steady funding ground. All three campuses have adequate reserves.
- Dr. Alred informed the Board it is the second year in a row that all campuses in the ENMU system had no audit comments.
- Dr. Alred reported that the Higher Education Department funding recommendation would be \$2,126,800 which is a \$4,400 increase.
- Dr. Alred reported that the college recently received a grant from the Rural Community College Alliance and American Association of Community Colleges to train an employee to assist with economic development. Coda Omness was chosen as our representative.
- The Annual Spring conference will focus on the forest economy in the Sacramento Mountains.

Mr. Treptow congratulated Sheila Farquer for a successful audit. Mr. Treptow asked Dr. Alred if he had met with any legislatures. Dr. Alred stated he has had a conversation with Mr. Zack Cook.

INFORMATION ITEMS

1. Report from the ENMU-Ruidoso Foundation - Rhonda Vincent, Foundation Director presented the update on the Foundation.
 - Ms. Vincent informed the Board that the scholarship process was done.
 - The donor reception was held November 5, 2015.
 - Ms. Vincent now has a work study who is working on an alumni list and a mailer going out to 940 people.
 - Ms. Vincent stated that she is looking for unique fundraiser. She has had a difficult time raising money and competing against other non-profits. However, her Foundation Board has adopted a commitment plan that has a goal to have two fundraisers a year: one in the spring and the trap shoot in the fall.
 - Ms. Vincent said that the goal of the Foundation is to help all of the students in need.
 - Ms. Vincent reported on the Title V endowment. The first year matching has been met. The second year has received \$12,000 to date. \$8,000 more is needed before September 30, 2016.
2. Title V Update –
 - Dr. Alred reported that the second year of the Title V grant began October 1, 2015. The evaluator, Dr. Maestes, was on campus at the end of year one.
 - Dr. Alred noted there are two major areas of the grant: 1) Digital enhancement including the creation of a portal to combine all logins into one, and 2) the creation of a Wildland Fire Academy. Fewer students than expected were enrolled in the wildland fire courses and an extension for meeting that enrollment total was requested and granted by the Department of Education.
 - Dr. Alred reported that Anne Marie Kalama became the Title V Director effective for year two. He announced Ryan Kerr had joined the team as the Emergency Medical Service program specialist.
 - Dr. Alred reported that online orientation would soon be added.

Mr. Treptow asked if Ms. Kalama would be present at future meetings. Dr. Alred replied that yes she would be. Mr. Paxton asked if recruiters were going to the state and local authorities. Dr. Alred stated

that yes; many initiatives were taken such as stakeholder luncheons, meetings with the fire departments, the Mescalero Reservation and the high schools. Dr. Budd asked about the loss of the EMS students from the fall and the regeneration of the program in the spring. Dr. Alred responded that due to the cancelation of the EMS program at ENMU-Roswell, the program was not offered in the Fall. Now ENMU-Ruidoso has an Affiliation Agreement with University of New Mexico and will be working under their authority.

3. Bookstore Update – Ms. Farquer presented the Board with the update on the bookstore.
 - Ms. Farquer stated they were preparing for the spring semester. The registered students have been contacted by staff to offer help.
 - The bookstore staff has sent the Student Services staff book-buying procedures and a listing of the spring book requirements.
 - Students received information on how to get their books online and that the book store is open to assist them.
 - MBS has sent email to students with financial aid letting them know they are able to charge.

Mr. Treptow asked if students registered are aware of how to create an account and login. Ms. Farquer stated, yes, they were. Mr. Treptow ask if there are plans to create another survey for Spring and what the results of Ms. Hamilton’s classes survey. Dr. Alred stated they haven’t seen the results of Ms. Hamilton’s assignment but will forward the results when he has it.

Dr. Gamble asked that Ms. Farquer comment on her meeting with Scott Smart of ENMU Portales regarding the bookstore. Ms. Farquer stated that is was a good meeting and that the college has the opportunity to piggy back with Portales on their Barnes & Noble program. It appears to be beneficial to ENMU-Ruidoso. Books were would be received very quickly and Mr. Smart volunteered to make arrangements for delivery of books. Ms. Farquer stated that she did not have enough information on the Barnes and Nobel deal to make a recommendation but would do so by the end of February. Dr. Gamble informed the Board that Portales saw a profit increase from \$100,000 to \$300,000 with the change to Barnes and Nobel.

BUSINESS MATTERS

1. Fy2015-2016 Budget Adjustment Request (BAR) – Ms. Farquer presented FY2015 – 2016 BAR for approval.

Dr. Willard moved to recommend the FY2015-2016 Budget Adjustment Request as presented. Ms. Klinekole seconded.

Vote: 5-0-0. Motion approved.

2. Prenursing Associate degree and Certificate – Mr. Laroche requested approval of the Prenursing Associate degree and Certificate. Mr. Laroche explained that the changes in the program will align it with New Mexico Nursing Education Consortium standards and other schools in the state.

Mr. Paxton moved to approve the Prenursing Associate degree and Certificate as presented. Dr. Willard seconded the motion.

Vote: 5-0-0. Motion approved.

3. Community College Board 2016 meeting calendar – Dr. Alred presented for approval the Board meeting calendar for 2016.

Mr. Paxton moved to approve the Board meeting calendar for 2016. Dr. Willard seconded the motion.

Vote: 5-0-0. Motion approved.

EXECUTIVE SESSION

Chairman Treptow asked for a motion to move into closed meeting. Upon a motion made by Dr. Budd and seconded by Dr. Willard, the motion was passed with a roll-call vote.

- Ms. Klinekole Yes
- Dr. Budd Yes
- Chairman Treptow Yes
- Mr. Paxton Yes
- Dr. Willard Yes

The members entered into closed meeting at 7:45 p.m.

Following the closed meeting, Chairman Treptow asked for a motion to return to public session. Upon a motion made by Mr. Paxton and seconded by Ms. Klinekole, the motion was passed with a roll-call vote.

- Ms. Klinekole Yes
- Dr. Budd Yes
- Chairman Treptow Yes
- Mr. Paxton Yes
- Dr. Willard Yes

The members returned to public session at 9:24 p.m. Chairman Treptow announced that no decisions were made during the closed session.

BOARD ANNOUNCEMENTS AND COMMENTS

- Student Art Exhibit, December 4, 2015, 6:00 p.m. – 8:00 p.m., White Mountain Annex
- ENMU-Ruidoso Community Choir Winter Concert, December 6, 2015, 3:00 p.m., First Christian Church
- ENMU-Portales Board of Regents Meeting, December 10, 2015, 2:00 p.m., Roswell
- ENMU-Portales Board of Regents Called Meeting, December 11, 2015, 3:00 p.m., Portales
- ENMU-Ruidoso Christmas Party, December 12, 2015, 6:00 – 8:00 p.m., The Lodge at Sierra Blanca
- ENMU-Ruidoso Foundation Board Meeting, March 5, 2016, 10:00 a.m., Conference room

ADJOURNMENT

Mr. Paxton moved to adjourn the meeting at 9:28 p.m. Dr. Willard seconded the motion.

Vote: 5-0-0. Motion approved.

Brad Treptow
Chairman, Community College Board

Date

James Paxton
Secretary, Community College Board

Date

Respectfully submitted for approval by:
Marla Romero, Administrative Assistant to Dr. Clayton Alred