

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

February 2, 2017

6:00 p.m.

Room 102

CALL TO ORDER

Mr. Brad Treptow, Chairman, called the meeting to order at 6:00 p.m. and declared a quorum. Dr. Lynn Willard, Mr. James Paxton, Dr. Michael Budd and Ms. Gina Klinekole were present. Also present was Dr. Clayton Alred.

APPROVAL OF THE AGENDA

Mr. Treptow announced that a change to the agenda under Routine Matters needed to be made. Item number five, Report for ENMU-Ruidoso faculty, needed to be removed due to the presenter not being able to attend the meeting. Additionally, information items 2 & 3 needed to be combined into one item. **Dr. Willard moved to approve the agenda with the amendments. Dr. Budd seconded the motion. Vote: 5-0-0. Motion approved.**

APPROVAL OF MINUTES

Dr. Willard moved to approve the minutes of the regular meeting of November 17, 2016 as submitted. Mr. Paxton seconded the motion. Vote: 5-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Mr. Pierre Laroche, Ms. Sheila Farquer, Ms. Coda Omness, Ms. Rachel Saenz, Mr. James Pawlak, Ms. Rhonda Vincent, Ms. Coda Omness, and Mr. Paul Wenzel.

REPORT FROM COLLEGE BOARD CHAIR

Mr. Treptow stated that he is excited for the new semester. He noted that the Board election will be held February 7, 2017.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

Dr. Gamble was not in attendance.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred stated that the move from White Mountain Annex has been completed. The physical plant staff has done an exceptional job with the move. The previous bookstore location has been changed into an art classroom and room 107 is being used for the Nurse Assistant program. Dr. Alred stated that class rooms have been full and it has been complicated to schedule the rooms.
- Dr. Alred stated that headcount for enrollment is at 692. He stated that more information would be provided by Pierre Laroche and Coda Omness later in the meeting.
- Dr. Alred provided an update on the construction to the front of the building. Construction has resumed and a temporary entrance has been created until the front door is built. The next large portion of the project will be the demolition of the interior wall.
- Dr. Alred stated that the presidential search continues. The search firm of Whit and Kiefer are on target with the deadline date. There are currently thirty applications received. Preliminary interviews will be held in Albuquerque. The committee will look at the applicants and recommend five finalists. Mr. Treptow asked if the Boards of the branch campuses will be allowed to meet the finalists. Dr. Alred stated that the Board could be invited to the community

forums to be held in Portales. Mr. Treptow asked Dr. Alred to inquire into the possibility of arranging a meeting with the branch campus boards since they are part of the system.

- Dr. Alred updated the Board on accreditation. He stated that HCL has not sent the membership list of the visiting team. He stated that both Ruidoso and Portales are in final stages of the reports.
- Dr. Alred reported on new employees hired: Hank Hargis, Student Services, David Shriver, Title V, and Mikel Ward, Title V. Dr. Alred mentioned that Title V is now fully staffed.
- Dr. Alred reminded the Board on the elections being held February 7, 2017 and provided a sample ballot.

INFORMATION ITEMS

1. Legislative Update – Dr. Alred stated that “Lincoln County Day in Santa Fe” had a good turnout. He stated there was a lot of dialogue regarding pending bills and pending legislation. There was a lot of discussion about state solvency and balancing the budget with an additional 2% in reserves.
Dr. Alred provided to the Board an overview of bills being presented.
Dr. Alred noted several bills were introduced called the Solvency package (HB 4, 5, 6, 7 & 8).
Dr. Alred added that in Fiscal Year 2018 funding may decrease an additional two to four percent depending on the oil and gas revenues. The ENMU system is requiring a 10% budget cut between FY 16 and FY 18.
Dr. Alred discussed House Bill 18 which prohibits higher education presidents and athletic staff to receive buyouts for contracts.
Dr. Alred discussed House Bill 108 that develops and clarifies core curriculum for all associate and bachelor degrees.
Dr. Alred discussed House Bill 225 which amends the Open Meetings Act to require live video and audio broadcasting and archiving of meets with certain exemptions.
Dr. Alred discussed Senate Bill 243 which restricts Higher Education expenditures for searches of fictional/mythological creatures.
2. All State Team Recognition and President’s Award Recognition – Dr. Alred reported that the All-State Team member is Susanne Herbst. The ceremony in Santa Fe for the All State Academic Teams will be held February 27, 2017. Members will receive medals, legislative recognition and are eligible for scholarships.
Dr. Alred announced that the recipient of the President’s Award for Excellence in Teaching was Mr. Jack McCaw, and the President’s Award for Distinguished Service was Ms. Tonia Ashby.
3. Marketing/Recruitment Committee Report – Ms. Coda Omness reported the advising position in student services has been filled. Hank Hargis will be starting in the position on February 13, 2017.
Ms. Omness reported that full-time student count has grown 16% and degree seeking students has grown 14.8%. Ms. Omness stated that advisors are placing more students on pathways that are full-time degree seeking students. There have been 192 applications received and 117 registered new students for spring 2017. Ms. Omness explained that her department is currently working on retention and performing research to determine why students have not remained in their programs.
Additionally, Ms. Omness is working on a strategic plan for recruitment.
Ms. Omness also reported on the Mescalero outreach. It has grown to eighty students in management, English, math and secondary education courses with all of the students on degree plans. Further recruitment efforts are planned for April 2017.

4. ENMU-Ruidoso Foundation Update – Ms. Rhonda Vincent provided the Foundation update report.
The Foundation board approved the fundraising plan for 2017 and have a goal of seventy three thousand dollars. Ms. Vincent stated that she was working on the plans for the second annual AIM High Event scheduled for June 24 and 25, 2017. Ms. Vincent stated there would be a raffle starting in February for a sport utility vehicle.
Ms. Vincent stated that she is working with Plant Green Recycling which will raise funds for accepting electronics, inkjet cartridges, etc.
Ms. Vincent explained that year two funds for the Title V Endowment match have been raised. Year three is underway with \$6,500 of \$20,000 collected so far. \$13,500 is needed by October 1, 2017.
Ms. Vincent stated that Spring 2017 scholarships in the amount of \$8,500 have been awarded.
Ms. Vincent reported that there is a new Foundation Trustee, Cheri LaCounte.
5. Grants Update Ms. Rachel Saenz provided the update on the Title V and SunPath grants.
Ms. Saenz reported that the Title V annual report was submitted January 20, 2017. The annual performance report reported that the objective for year 2 were completed either meeting or making substantial progress.
Wildland Fire Science program has 47 students declared and 8 undeclared. The WFS student retention rate for Fall 15 to Spring 16 is 75% and Spring 16 to Fall 16 is 67%. The Emergency Medical Services program has 55 students declared and 9 undeclared.
Work continues to transition the WFS program into the science department.
The online student services specialist is working with the various departments to institutionalize the online Orientation making it available to all UNIV 101 students.
The pilot for the DropGuard retention program has started with phase 1 requiring mandatory attendance reporting and monitoring. The Title V project manager and activities director attended a technical assistance training provided by the U.S. Department Education. SunPath has enrolled an additional thirty seven students for the spring semester.
6. Preliminary Budget Discussion – Sheila Farquer discussed with the Board the upcoming budget.
The FY18 budget process memo and forms have distributed to the appropriate people on January 23, 2017. The budget meetings will be held with department representatives will be February 6 – February 8. The College Board workshop is scheduled for April 6, 2017 at 6:00 pm and the College Board will vote on the budget April 13 board meeting.
7. Enrollment Update – Pierre Laroche provided reports on enrollment. Mr. Laroche’s reports consisted of student credit hours trend comparisons, full-time equivalency trend comparisons and headcount. Mr. Laroche provided data on the student mix from 2015 to 2016 to 2017.
Additionally, Mr. Laroche provided a breakdown of students enrolled in the various associate and certificate programs offered. Mr. Laroche emphasized that the number of full-time, degree seeking students is growing while we are seeing fewer nondegree seeking students.

BUSINESS MATTERS

1. Dr. Alred submitted for approval the operating agreement between ENMU-Ruidoso Branch Community College and Eastern New Mexico University. The operating agreement is a two year agreement and establishes the relationship, associated authority and responsibility between the two entities.
Mr. Paxton moved to approve the ENMU operating agreement. Dr. Willard seconded.
Vote: 5-0-0. Motion passed.

2. Dr. Alred requested authorization to be the legal contact for the BBVA Compass First Data Merchant Services Account.

Dr. Willard moved to authorize Dr. Clayton Alred, president of ENMU-Ruidoso, to be the legal contact for the BBVA Compass FirstData Merchant Services account. Ms. Klinekole seconded.

Vote: 5-0-0. Motion passed.

CLOSED SESSION

There were no items to be discussed during a closed session.

BOARD ANNOUNCEMENTS AND COMMENTS

Community College Board and Municipal School Board Election Day, February 7, 2017

ENMU-Ruidoso Foundation Board Meeting, March 2, 2017, 5:00 p.m., Conference room

ENMU-Ruidoso Community College Board Meeting, March 9, 2017, Room 102

Spring Break, March 13 – 19, 2017

ENMU Board of Regents Meeting, March 24, 2017, 12:00 p.m., Ruidoso, Room 102

Graduation, May 11, 2017, Spencer Theater

Additionally, Mr. Treptow commented that the legislative presentation given by Ty Trujillo was available should anyone want it.

ADJOURNMENT

Dr. Willard moved to adjourn the meeting at 8:12 p.m. Dr. Budd seconded the motion.

Vote: 5-0-0. Motion approved.



Brad Treptow
Chairman, Community College Board

3/9/17
Date



James Paxton
Secretary, Community College Board

3-9-17
Date

Respectfully submitted for approval by:
Marla Romero, Administrative Assistant to Dr. Clayton Alred