

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

April 13, 2017

6:00 p.m.

Room 102

CALL TO ORDER

Mr. Brad Treptow called the meeting to order at 6:03 p.m. and declared a quorum.

Dr. Lynn Willard, Mr. James Paxton, and Ms. Gina Klinekole were present. Also present were Dr. Clayton Alred and Dr. Steven Gamble.

APPROVAL OF THE AGENDA

Ms. Klinekole moved to approve the agenda as submitted. Dr. Willard seconded the motion.

Vote: 4-0-0. Motion approved.

APPROVAL OF MINUTES

Dr. Willard moved to approve the minutes of the regular meeting of March 9, 2017 and the minutes of the budget workshop of April 6, 2017 as submitted. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Ms. Annie Kalama, Mr. James Pawlak, Ms. Sheila Farquer, Mr. Pierre Laroche, Ms. Coda Omness, Ms. Rhonda Vincent and Ms. Andrea Fernandez.

REPORT FROM COLLEGE BOARD CHAIR – Mr. Treptow stated the current meeting would be Dr. Gamble’s last Community College Board meeting as the System President. He expressed his gratitude to Dr. Gamble for his years of support.

Mr. Treptow expressed his appreciation to his College Board associates, Dr. Alred, Mr. Laroche and Ms. Farquer for a productive budget workshop. Additionally, Mr. Treptow stated he was appreciative of the Board of Regents for allowing Ruidoso to host the Board meeting March 24, 2017.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

- Dr. Gamble stated that he would be retiring after sixteen years at ENMU. He announced the new System President is J.S. “Jeff” Elwell who will be moving from the University of Tennessee-Chattanooga.
- Dr. Gamble reported on the budget and stated Portales’ budget was approximately 80% personnel related and in order to balance the budget, they would be decreasing positions, through attrition, by an additional thirteen.
- Dr. Gamble reported he gave his last Ruidoso staff meeting earlier in the day at 4:00 p.m. which included an overview of the history of the campus and the budget situation.

- Dr. Gamble stated he received information that the legislative council will be filing suit against Governor Martinez for the items she vetoed including higher education appropriations.
- Lastly, Dr. Gamble expressed his appreciation to the staff, faculty and College Board members for their work.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred reported the early registration for Fall and Summer began on April 2, 2017.
- Dr. Alred informed the Board that there would be a Higher Learning Commission accreditation visit to Portales on April 17-18 with a team member traveling to the Ruidoso campus on April 17, 2017.
- Dr. Alred reiterated Dr. Gamble's comment on Governor Martinez's appropriations veto and the anticipated special legislative session.
- Dr. Alred announced the ENMU-Mescalero Apache promise M.O.U. is in its final stages.
- Dr. Alred informed the Board of the Randall Robbins Exhibit and artist's reception May 4, 2017, 6:00 p.m. to 7:00 p.m. Additionally there will be a student art exhibit reception held on April 28, 2017 at 4:00 p.m.

REPORT FROM THE ENMU-RUIDOSO FACULTY

Dr. Krishna Thapa Magar, provided the faculty report on the mathematics department.

- A remedial math class was reinstated during the Fall 2016 semester.
- One math class is now being offered every semester at the Inn of the Mountain Gods. Additionally, a summer math class will be offered.
- The department will be offering Trigonometry, Calculus I, and Calculus II and is working on a possible Associate Degree in Mathematics.
- Dr. Thapa Magar stated he has proposed a budget request for a new math faculty member.
- Dr. Thapa Magar stated that he will be piloting new model of teaching Introduction to Statistics which was modeled by a Florida Atlantic University Statistics Professor, Dr. Dragan Radulovic. The new model will teach students Statistics and Excel at the same time.
- Dr. Thapa Magar is working on a possibility of organizing "Math Day" every year.

INFORMATION ITEMS

1. Marketing/Recruitment Committee Report – Ms. Coda Omness presented the report on the Marketing and Recruitment Committee. She stated that her department is reaching out to students who attended during the Spring semester to schedule appointments to register for the Fall semester.

Ms. Omness informed the Board that Hank Hargis is working with Adult Basic Education and will be piloting a tutoring program for those with lower Accuplacer test scores.

Ms. Omness stated that a parents night will be held prior to the Fall semester and again in October 2017.

2. Grants Update – Ms. Annie Kalama provided the update on the Title V grant and SunPath grant.

The SunPath Employer Appreciation Luncheon is scheduled for May 3, 2017. The Santa Fe Community College final compliance visit is also scheduled for May 3, 2017.

The Title V Internal Monitoring team meeting was held on March 29, 2017. The development of the Structural Fire Program is in process. Interviews for the EMS Specialist position will take place in April 2017.

3. ENMU-Ruidoso Foundation Update – Ms. Rhonda Vincent presented an update on Foundation activities. The scholarship committee will meet within the next two months to review applications. The scholarship applications are due April 30, 2017. Ms. Vincent also noted that raffle sales for the drawing of the ATV during the AIM HIGH event is in progress.

4. FY16-17 Budget Adjustment Request – Ms. Farquer presented the FY 2016/2017 Budget Adjustment Request and pointed out adjustments made were only to Instructional and General Revenue to reflect the \$6,200 “Hold Harmless” state appropriation awarded for FY17 that was not previously included in revenue.

The I&G expenditure adjustments reflect budget reallocations due to staff reorganization that occurred at the start of the fiscal year. Total I&G expenditures have not been adjusted.

The other adjustments in expenditures in Public Service and the Auxiliary Enterprise reflect estimated actuals for FY17.

5. Construction Update – Ms. Sheila Farquer presented a construction update on the front remodel project. The completion of the construction is at 43%. Ms. Farquer reported on cost changes, provided an explanation of delays and a summary of complaints received, such as fumes, dust, and noise.

Mr. Treptow stated that he wanted a target completion date prior to the start of the Fall semester.

Dr. Alred commented that new paperwork has to be filed with HED for exceeding the budget threshold. Monies will come from reserve balance.

6. Annual retreat date discussion – The Board discussed potential dates for the annual Board retreat. The Board consensus is to hold the retreat on Saturday, July 15, 2017 at 9:00 a.m.

BUSINESS MATTERS

1. Rapid Workforce Development Fund (Wind Technician) – Dr. Alred presented a draft copy of the ENMU-Ruidoso application for Rapid Workforce Development funding.

Dr. Willard moved to file the application for the funding. Mr. Paxton seconded the motion.

Vote: 4-0-0. Motion approved.

2. Capital Projects Plan – Dr. Alred presented the Capital Projects Plan listing the top three priorities. Renovation to the roof of the new building is the top priority.

Dr. Willard moved to recommend approval of the Capital Projects Plan. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

3. Open Meetings Resolution – Dr. Alred presented the resolution for consideration and approval by the Board.

Ms. Klinekole moved to approve Open Meetings Resolution. Mr. Paxton seconded the motion.

Vote: 4-0-0. Motion approved.

4. Fiscal Year 18 Budget –

Ms. Farquer presented the FY18 budget. The Instructional and General Revenue budget is \$3,313,600 which represents a 6.1% reduction from the FY17 budget. The budget includes priority objectives such as the additions of a math faculty member and a security officer. Ms. Andrea Fernandez requested to make a public comment. Mr. Treptow allowed Ms. Fernandez three minutes for her comment which was regarding the budgeted \$60,000 expenditure related to security.

Mr. Paxton motioned to approve the FY18 Budget. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

5. Appointment of College Board Member – The Board discussed the letters of interest from Andrea Fernandez and Kimberly Smith.

Ms. Klinekole moved to approve Ms. Fernandez's appointment to the Board. No second was given. Motion died.

Dr. Willard moved to approve Ms. Smith's appointment to the Board. Mr. Paxton seconded.

Vote: 3-0-1.

6. Graduation List – Mr. Laroche presented the 2016-2017 graduation list for approval. Mr. Laroche informed the Board there were 100 completions this year.

Dr. Willard moved to approve the graduation list. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

7. Degree and Certificate Deletion in the 2017/18 catalog

The ENMU-Ruidoso Academic Council has recommended the deactivation of the following 8 certificates and degrees:

- ART—Studio Arts Associate of Arts (AA)
- CNST—Construction Trades Associate of Applied Science (AAS), Certificate of Completion (CC)
- ENG—English Literature Associate of Arts (AA)
- HIST—History Associate of Arts (AA)
- HTCA—Culinary Arts Certificate of Completion (CC)
- OSH—Occ. Safety and Health Associate of Applied Science (AAS), Certificate of Completion (CC)

Mr. Paxton motioned to recommend approval by the ENMU Board of Regents to deactivate said degrees and certificates from the 2017/18 catalog. Dr. Willard seconded the motion.

Vote: 4-0-0. Motion approved.

CLOSED SESSION

Mr. Paxton motioned to enter into Executive Session. Dr. Willard seconded the motion.

Roll Call:

Ms. Klinekole	Yes
Mr. Treptow	Yes
Mr. Paxton	Yes
Dr. Willard	Yes

The Board entered into Closed Session at 8:31 p.m.

Roll Call:

Ms. Klinekole	Yes
Mr. Treptow	Yes
Mr. Paxton	Yes
Dr. Willard	Yes

The Board returned to Open Session at 8:48 p.m. Dr. Willard affirmed there were no decisions made in Executive Session.

BOARD ANNOUNCEMENTS AND COMMENTS

ENMU Board of Regents Meeting, April 21, 2017, 9:30 a.m., Portales

Graduation, May 11, 2017, 7:00 p.m., Spencer Theater

ENMU Board of Regents Meeting, June 3, 2017, 1:00 p.m., Portales

ENMU-Ruidoso Foundation Board Meeting, June 14, 2017, 5:00 p.m., Conference room

ENMU-Ruidoso Community College Retreat, July 15, 2017, Location – TBD

ENMU Foundation Trap Shoot, June 24 & 25, 2017, Inn of the Mountain Gods

ENMU-Ruidoso Community College Board Meeting, September 21, 2017, 6:00 p.m., Room 102

ADJOURNMENT

Mr. Paxton moved to adjourn the meeting at 8:50 p.m. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

Brad Treptow
Chairman, Community College Board

Date

James Paxton
Secretary, Community College Board

Date

Respectfully submitted for approval by:
Marla Romero, Administrative Assistant to Dr. Clayton Alred

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