

**Eastern New Mexico University-Ruidoso  
COMMUNITY COLLEGE BOARD  
REGULAR MEETING  
14 April 2020  
5:00 p.m.  
ENMU-Ruidoso, Microsoft Teams Link**

**CALL TO ORDER**

Chair Treptow calls the meeting to order at 5:03 pm and declares a quorum. 5 of 5 members are presents: Brad Treptow, James Paxton, Gina Klinekole, Justin Huffmon and Marla Romero were all present. Ryan Carstens and Nicole DeLorenzo were also present.

**APPROVAL OF THE AGENDA**

<b>Motion:</b>	<b>Ms. Klinekole</b>
<b>Seconded:</b>	<b>Ms. Romero</b>
<b>Vote:</b>	<b>5-0-0 All aye</b>
<b>Motion</b>	<b>To approve the agenda passes</b>

**INTRODUCTION OF GUESTS**

Chair Treptow introduces guests: Amy Means, Katherine Kiefer, Karen Massey, Ryan Trosper, Steve Lestarjette and John Hemphill.

**PUBLIC COMMENTS**

None

**APPROVAL OF 29 NOVEMBER 2019 REGULAR MEETING MINUTES**

<b>Motion:</b>	<b>Mr. Huffmon</b>
<b>Seconded:</b>	<b>Ms. Romero</b>
<b>Vote:</b>	<b>5-0-0 All aye</b>
<b>Motion</b>	<b>To approve the 29 November meeting minutes passes</b>

**APPROVAL OF 03 MARCH 2020 BUDGET WORKSHOP MINUTES**

<b>Motion:</b>	<b>Mr. Huffmon</b>
<b>Seconded:</b>	<b>Ms. Romero</b>
<b>Vote:</b>	<b>5-0-0 All aye</b>
<b>Motion</b>	<b>To approve the 30 March meeting minutes passes</b>

**REPORT FROM ENMU-RUIDOSO COMMUNITY COLLEGE BOARD CHAIR**

Chairman Treptow thanked Dr. Carstens, Ms. DeLorenzo, Dr. Massey and all staff for the meeting held with the Regents and the tour of the facilities and progress made on Phase I of College Nexus Project. He stated progress made is excellent. Appreciative of the joint meeting with regents and the chance to discuss bonds, bonding practices and input in guidance since it's new for ENMU-Ruidoso. He also noted that not holding the graduation ceremony is unfortunate and asked the institution to look at a way to recognize graduates. Opened comments to the board, no comments.

**REPORT FROM ENMU-RUIDOSO PRESIDENT**

Dr. Carstens deferred to Steve Lestarjette to float ideas for virtual graduation and exploring options and asking students for feedback. Suggestions included drive-by, but logistical issues were also noted. Students were initially happy to have college classes remote but have raised more concerns recently. Mr. Trosper, advisors and instructors meeting with students via online platforms and video tutoring. Justin Huffmon noted that village was looking at putting together

a big graduation event at the convention center for the high school and asked for potential to piggyback. Dr. Carstens said he was still looking at other options. Chairman Treptow asked if there had been any information shared as to how long the state or governor's office anticipated until the virus peaks. Dr. Carstens responded that link from state by county peaks depend on age. Lincoln County may not peak until mid-August. The board discussed what that would mean to our community in a phased approach to reopening businesses and activity, which could cause another spike. Board of Regents approved both resolutions for the bond.

Dr. Carstens shifted to provide update on capital projects. The ENMU Board of Regents affirms and supports the bond resolution and approved moving forward with Nexus Phase II. The project will move for HED approval during their May meeting. Gerald Holms noted ENMU-Ruidoso is target to host summer meeting, hopeful it will still happen in August. The college has been happy with the superintendent at Jaynes, who worked on addressing issues quickly regarding power supply problem.

#### **EXECUTIVE SESSION – CLOSED MEETING**

**Motion:** Mr. Huffmon  
**Seconded:** Ms. Romero  
**Vote:** Roll Call 5-0-0 all aye

**Motion Passes. Board Moves into Executive Session**

#### **1. Discussion of limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978)**

**Exiting Executive Session**

**Motion:** Mr. Paxton  
**Seconded:** Mr. Treptow  
**Vote:** Roll Call 5-0-0 all aye

**Chairman Treptow confirmed that no discussion beyond personnel matters occurred and no action was taken.**

#### **INFORMATION ITEMS**

- 1. Strategic Plan Update – Goal Three: Community Ready:** Dr. Carstens verbalizes the Strategic Plan Report – Goal Three, located in meeting packet. Chairman Treptow asks if the community does not reopen if college will provide a virtual tour of the new building. Steve Lestarjette noted the college hopes to provide sometime in the fall. No other board comments.
- 2. College Nexus Project Update:** Dr. Carstens discusses the timeline for Bond Financing Approval and Approval of Phase II to the board. HED approvals will happen in May and SBOF in June. The college is working with architects on design finalizing and will then finish construction documents before the RFP creation. Currently proceeding with bond issuance. Chairman Treptow asks if construction is considered an essential business. Dr. Carstens' response says he thinks if the construction is related to an essential business, like higher education it would be. Dr. Massey provided an update on current construction: the back retaining wall projected finish of April 25 and the roof will be completed during the weekend. Current estimated completion date is June 17. The contractors are beginning the finishing details. The chair opens the floor for comments. No comments.
- 3. Final FY20 Budget Adjustment Request:** Dr. Carstens noted that the BAR deadline was delayed to May 15 to regents for final approval. Dr. Carstens explains unrestricted and restricted BAR adjustments in the positive for the partnership with WIOA. Chairman Treptow opens the floor for questions and comments, there were none.
- 4. Presidential Search Update:** Ms. Romero provides updates on the search: the ad posting tomorrow, will be up through May 15 with first review on May 01. Current timeline projects new president in place by first day of fall semester. Position description will be changed to at-will instead of exempt. Chair Treptow commented that the timeline was tight, but the committee identified was a strong group of individuals. His main concern was travel restrictions and community landscape in regards to the virus. Mr. Paxton asked if the state required 5 in-person interviews, if they had made an exception and the timeframe for announcing and recommending.

At this point, no exceptions had been made. Members of the system have been inquiring to see if timeframes will be relaxed due to pandemic.

#### **ACTION ITEMS**

- 1. Resolution authorizing and approving submission of a completed application for the financial assistance and project approval to the New Mexico Finance Authority –** Dr. Carstens reiterates discussion from various bond issuance options and rationale for each, and specifies NM Finance Authority as a potential, but will decide on best option at the time of purchase. Chairman Treptow appreciates having multiple options and inquires about other costs, fees, etc. associated with it. Dr. Carstens states the only potential may be not having the same flexibility in early payoff. Chairman Treptow opens the floor for comments and questions. There are none.

**Motion:** Mr. Paxton  
**Seconded:** Ms. Klinekole  
**Vote:** Roll Call 5-0-0 all aye

**Motion to approve authorizing and approving submission of a completed application for the financial assistance and project approval to the New Mexico Finance Authority passes.**

- 2. Review and Adoption of Open Meetings Act Resolution –** Dr. Carstens presents the yearly OMA Resolution. Chairman Treptow asks if anything has changed since the prior year. Dr. Carstens responds with only OMA updates regarding COVID telecom necessities.

**Motion:** Ms. Romero  
**Seconded:** Ms. Klinekole  
**Vote:** Roll Call: 5-0-0 all aye

**Motion to approve Adoption of Open Meetings Act Resolution passes.**

- 3. Graduation List for Academic Year 2019-20 –** Dr. Carstens presented the board with eligible graduation applicants for AY 2019-20.

**Motion:** Ms. Klinekole  
**Seconded:** Ms. Romero  
**Vote:** Roll Call: 5-0-0 all aye

**Motion to approve Graduation List for Academic Year 2019-20 passes.**

- 4. Recommended Tuition Adjustment for 2020-21 Academic Year –** Dr. Carstens presented the board with tuition change for 2020-21, noting that this item was discussed during the budget workshop. Student forums and feedback from the college helped to influence the change. Chairman Treptow asks for discussion and/or motion.

**Motion:** Mr. Huffmon  
**Seconded:** Mr. Paxton  
**Vote:** Roll Call: 5-0-0 all aye

**Motion to approve Recommended Tuition Adjustment for 2020-21 Academic Year passes.**

- 5. Recommended Fee Changes for Specified Courses -** Dr. Carstens presented the board fee changes for one 2020-21 course, noting that this item was discussed during the budget workshop. The course reduction is due to no longer requiring a testing fee. Chairman Treptow asks for discussion and/or motion.

**Motion:** Mr. Huffmon  
**Seconded:** Mr. Paxton  
**Vote:** Roll Call: 5-0-0 all aye

**Motion to approve Recommended Fee Changes for Specified Courses passes.**

6. **FY21 ENMU-Ruidoso Budget** – Dr. Carstens presented an updated budget for board approval. He discussed that dual credit funding decreased by senate build, and some changes based off projections of likely budget issues related to COVID. He also noted the budgetary shift with Success Emporium and Adult Education and the slight increase in operations and external support because of the building, marketing, branding and community initiatives. This budget does not take into account the special session. The college is preparing for potential cuts; however, current budget must be implemented until state says otherwise. Current budget shows 4% increase in employee salaries that will likely be cut. The allocation of resources were designed to help reach college goals, strategic plan, workforce needs and Nexus Phase II. Reallocation of resources for eLearning and Technology and to provide coordination for accreditation process. The fund balance at the end of the year is not what we can truly estimate at this time, must wait until June 30, at the close of fiscal year. Dr. Massey reiterated that there were a lot of unknowns that will happen once this is submitted to the state; the college is actively planning variables but assures college is in a good place to handle changes. Chairman Treptow asks if the budget adequately references what was discussed with the vision. Both Dr. Massey and Dr. Carstens agrees it does. Chairman Treptow asks when the special session happens and when budget changes will be implemented. Dr. Massey assumes mid-June, with changes starting after the start of the new Fiscal Year. The college can adjust compensation. She reiterates that the college has positioned itself for a variety of circumstances. Chairman Treptow asks with Dr. Carstens departures, will there be issues with communications. Dr. Massey stays in the communication loop with the state and assures they will keep college and board informed. Chiarman opens the floor for comments and questions. There are none. Chairmain opens the floor for a motion.

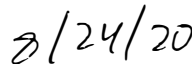
**Motion:** Ms. Romero  
**Seconded:** Mr. Huffmon  
**Vote:** Roll Call: 5-0-0 all aye  
**Motion to approve FY21 ENMU-Ruidoso Budget passes.**

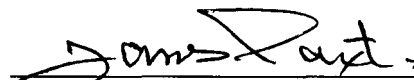
#### ADJOURMENT

Chairmen Treptow read the board announcement and asked for final comments. Dr. Carstens notes that depending on whether there is discussion for interim work, or extended/part-time, this may be his last board meeting. He stated his pleasure to work with this great group, great people, great community. Chairman Treptow added it had been an honor and a pleasure to work together and best wishes.

**Motion:** Mr. Huffmon  
**Seconded:** Ms. Klinekole  
**Vote:** Roll Call: 5-0-0 all aye  
**Motion** to adjourn passes; Meeting adjourned at 8:00 pm





  
James Paxton  
Secretary, Community College Board

  
Date

Respectfully submitted for approval by:  
Nicole DeLorenzo, Office Administrator to the President