

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD
REGULAR MEETING
24 August 2020
5:00 p.m.
ENMU-Ruidoso, Microsoft Teams Link**

CALL TO ORDER

Chair Treptow calls the meeting to order at 5:02 pm and declares a quorum. 5 of 5 members are presents: Brad Treptow, James Paxton, Gina Klinekole, Justin Huffmon and Marla Romero were all present. Ryan Trosper and Nicole DeLorenzo were also present.

APPROVAL OF THE AGENDA

Motion:	Ms. Romero
Seconded:	Ms. Klinekole
Vote:	Roll Call: 5-0-0 All aye
Motion	To approve the agenda passes

INTRODUCTION OF GUESTS

Chair Treptow introduces guests: Dr. Patrice Caldwell, Steven Miller, Dr. Karen Massey, Mr. Steve Lestarjette and Mr. Jack McCaw

PUBLIC COMMENTS

None

APPROVAL OF 14 APRIL REGULAR; 09 JUNE SPECIAL; 21 JULY SPECIAL MEETING MINUTES

Motion:	Mr. Paxton
Seconded:	Ms. Romero
Vote:	Roll Call 5-0-0 All aye
Motion	To approve all meeting minutes' passes

REPORT FROM ENMU SYSTEM CHANCELLOR

Dr. Caldwell reported on the Board of Regents retreat which focused on good stewardship of state resources, balancing mission with size and resources. Transitioning services based on dedication to students, aiding them in staying connecting and successful across the system. She reported that 140 students with special needs are on-campus; Workforce prep students are allowed on campus, and 60 students are staying in the dorms. Dr. Caldwell also noted that if the state continues in a downward trend of new cases, Portales will stagger reopening and consider a more in-person, hybrid Spring semester. She noted to not expect full reopening without a vaccine distributed.

REPORT FROM ENMU-RUIDOSO COMMUNITY COLLEGE BOARD CHAIR

Chairman Treptow congratulated Mr. Trosper on his new position. He expressed appreciation for the Welcome Back meeting and President Trosper's presentation at the Rotary Club.

REPORT FROM ENMU-RUIDOSO PRESIDENT

President Trosper provided a virtual tour to all attendees of the recently completed adjacent building, Phase I of the College Nexus Project. Afterward, he detailed his current initiatives as new president to meet with the campus and community. Enrollment report shows 15% down in headcount, but growth from two years ago. Many of the down enrollments are linked to dual credit students and non-traditional students, especially parents. Mr. Trosper then thanked the board for a successful and safe presidential search and continued to highlight various aspects of the college

update notes, found in the board packet. Mr. Treptow opened the floor for questions, the board and Ryan discussed day-to-day logistics of building operations under Covid restrictions. Member Klinekole also noted the effectiveness of the signage on the building.

INFORMATION ITEMS

1. **Strategic Plan Update – Goal Four: Mission Ready:** Mr. Trosper went through the Strategic Plan Update, provided in the board packet. He highlighted the creation of the new position: Director of eLearning and Assessment to replace the current librarian position. Mr. Treptow opens the floor for questions. No further comment.
2. **Update on Reopening Plan:** Mr. Trosper presents the board with the current college reopening plan, which was submitted and approved by NMHED. Mr. Treptow asks how quickly campus can transition between phases. Mr. Trosper offered a nuanced answer, but noted that student stability is of most importance. If students started classes online, they would remain online throughout the semester. Mr. Treptow acknowledged a desire to move back to normal as quickly as possible, stating students and community want to be on campus. President Trosper said he would follow metrics and data. If 8-week classes can safely be held on campus he would consider. Member Romero asked about labs, most handled through virtual lab software. No labs are being conducted on campus. Mr. Trosper ended stating that the community and community situations are still in focus: offering creative aging courses to meet non-credit needs.
3. **Recommendation for Tenure, Dr. Shiva Rai:** Mr. McCaw discusses the tenure process and recommending Dr. Rai. The Academic Committee is an ad hoc committee that assembles when necessary to discuss tenure and changing ranks. He discussed the logistics of the process and events in recommending Dr. Rai. The board expressed appreciation from Dr. Rai, the tenure process and the proactiveness of the faculty and administration.
4. **Update on Nexus Phase II:** Dr. Massey provided the board an update on the Nexus construction: Phase I is to be complete within the next week. Everything in building under 1 year warranty. Phase II officially started with new contractor Bradbury Stamm, estimated completion is April 1, 2021. Mr. Treptow raised concerns over consistency between projects with new contractor. Dr. Massey noted that the architectural and design firm remained the same so aesthetically and conceptually consistent. The board discussed logistics of operating under building construction and temporary relocation of staff, entrances and corridors’.

ACTION ITEMS

1. **Approval of Updated Budget Adjustment Request –** Mr. Trosper provided the Board with an updated BAR and explanation. Generally there is no BAR this time of year; however, the special legislative session encountered swaps and cuts to the FY 21 budget, resulting in the need for an updated BAR, redirecting services from unfilled salaries, and extraneous budget lines. Hoping potential cuts in January will be similar. The board discussed CARES money and other potential cuts. Mr. Treptow calls for final questions.
Motion: Ms. Romero
Seconded: Ms. Klinekole
Vote: Roll Call 5-0-0 all aye
Motion to approve Updated Budget Adjustment Request passes.
2. **Updated Signature Authority through BBVA Compass –** Formality after President change. Allows Mr. Trosper and Dr. Caldwell to have signature authority on all banking matters, replacing former roles. No discussion, questions or comments from board.
Motion: Ms. Romero
Seconded: Mr. Huffmon
Vote: Roll Call: 5-0-0 all aye
Motion to approve Updated Signature Authority through BBVA Compass passes.

3. **Resolution authorizing new account for debt service** – Dr. Massey informed the board that this account was created in July to hold monies from the local bond. It was approved by Dr. Carstens. Member Romero questioned the need for the board to sign this resolution if the account was already created. She also asked about the legality and authority of opening a new account without the approval of the local board. The board noted they would not be comfortable taking action on the resolution. Going forward they would transfer the account to Mr. Trospers authority. The board requested materials relating to the authority of account creation. Mr. Trospers provided them the Operating Agreement, acknowledging the account validity. Dr. Massey provided the board on the account activity that will happen annual: 15 transactions; 12 collections for the levy; 3 payments to NMFA: 2 interest, 1 Payment.

Motion:

Seconded:

Vote:

Tabled until further notice.

4. **GO Bond Resolution** – Mr. Trospers presented the board with a resolution for State GO Bond C to be voted on in general election in November. The bond would provide the college with funding to complete Phase III of the College Nexus Project. Mr. Lestarjette notes that the language used in the resolution mimics the ENMU system resolution language. He thanks the board for their support. Mr. Treptow opens the floor for comments, no comments.

Motion:

Ms. Romero

Seconded:

Ms. Klinkole

Vote:

Roll Call: 5-0-0 all aye

Motion to approve GO Bond Resolution passes.

ADJOURNMENT

Chairmen Treptow read the board announcement and asked for final comments. He thanked Dr. Caldwell for her attendance. No further comments.

Motion:

Mr. Paxton

Seconded:

Ms. Klinekole

Vote:

Roll Call: 5-0-0 all aye

Motion

to adjourn passes; Meeting adjourned at 7:16pm



4/13/21



James Paxton
Secretary, Community College Board

4-13-21

Date

Respectfully submitted for approval by:

Nicole DeLorenzo, Office Administrator to the President