



Room & Technology Rental Fees

709 Mechem Dr., Ruidoso, NM 88345 • EventsCenter@enmu.edu

Rental fees as approved by the ENMU-Ruidoso Community College Board on August 26, 2021.

College meeting spaces will be provided free of charge to non-profit organizations within Lincoln County, to ENMU organizations, and to some state governmental agencies. Fees will be charged to nonprofits only if the meeting requires additional technology, clean up, security, or after-hours attendants.

Venue	Daily Rental (May be waived for qualifying organizations)	Set-Up Fee Classroom Theater Conference Empty	Weekend Fee Classroom Theater Conference Empty	Digital Media Use Fee (use of College provided technology)	Technology Support Fee (IT support during meetings)	Security Fee	Custodial Fee (Applies to all events serving meals)	Catering
Room 201 Lecture Hall	\$300	Classroom free Others \$200	\$25/hour with access to facility from 5 p.m. Friday through Sunday, holidays or other non-business days. Fee is paid once per 50 attendees.	See attached pricing sheet for technology options	\$40/hour for onsite IT staff support, if requested. All rentals include 30 minutes of orientation to equipment without charge.	\$25/hour for events as determined	Charges range from \$50-\$250/day, depending on the nature of the meal service.	Only caterers from College's approved caterer list may be used.
Room 202 Classroom	\$150	Classroom free Others \$100						
Room 203 Classroom	\$150	Classroom free Others \$150						
Seminar rooms	\$100	As is. Cannot change						
200 Wing Lobby	\$100	TBD						
Tiered area	\$100	TBD						
Snack Area (required for catered events)	\$100	TBD						

Digital Package Menu	Function	Cost Per Day	Operation
Meeting Package (waived for nonprofits)	AV TV/Projector with in-room PC	\$30/day	Guest operates on guest user account
Web Conference Package	Camera & microphone in-room with AV TV/Projector with in-room PC	\$50/day	Guest operates on guest user account

Digital Package Menu	Function	Cost Per Day	Operation
Personal Computer	Web, email, play sound with connected Yamaha amplifier, document camera	\$20	Guest operates on guest user account
Projector or TV	Visuals from in-room PC, Blu-ray/DVD player, or guest-supplied mobile device (connected by HDMI type A, Apple TV, MS Display Adapter)	\$40	Guest operates on guest user account or own mobile device
Camera & Microphone	Web conferencing with video	\$40	Guest operates on guest user account or own mobile device
Touchscreen TV	Digital whiteboard	\$50	ENMU tech supports guest operating via ENMU-Ruidoso PC
Microphone/each	Dynamic Shure MXW audio pick-up in room: table-top area, hand-held, lavalier microphones	\$15	ENMU tech supports guest operating via ENMU-Ruidoso PC
4kHD Camera & Tripod	Record speeches & events with up to 2 Blackmagic Pocket Cinema 4K cameras	\$60	ENMU-Ruidoso tech operates and delivers un-edited video clip via flash drive (or guest-supplied external hard drive) at conclusion