

**Eastern New Mexico University – Ruidoso Branch  
COMMUNITY COLLEGE BOARD  
REGULAR MEETING  
August 26, 2021  
5:00 p.m.  
ENMU-Ruidoso Room 201, Microsoft Teams Link**

**CALL TO ORDER**

Chairman Brad Treptow called the meeting to order at 5:03 pm and declared a quorum. Mr. Treptow, Ms. Marla Frye-Romero, and Mr. James Paxton were in attendance. Ms. Gina Klinekole and Mr. Justin Huffmon were not present.

**APPROVAL OF AGENDA**

**Motion: Ms. Frye-Romero  
Seconded: Mr. Paxton  
Vote: 3-0-0  
Motion approved**

**INTRODUCTION OF GUESTS**

Mr. Ryan Trosper introduced Cynthia Dulong, Karen Van Ruiten, John Rucker, Stephen Miller, Coda Omness, and Steve Lestarjette.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES – 6 May 2021 Regular Meeting Minutes**

Correction on page 3 from Mr. to Ms. Correction of Spelling of Fry-Romero to Frye-Romero.

**Motion: Ms. Frye-Romero  
Seconded: Mr. Paxton  
Vote: 3-0-0  
Motion approved**

**REPORT FROM ENMU SYSTEM CHANCELLOR**

Dr. Patrice Caldwell commented on the facility improvements and commended ENMU-Ruidoso for their continued commitment to students. The prevention of COVID-19 continues to be a top priority for the System, and vaccination is strongly encouraged for both students and employees.

Enrollment numbers are inching up on the Portales campus, with concerted effort on recruiting and retention.

Dr. Caldwell responded to Chairman Treptow's questions regarding COVID-19 testing on campus and stated that two complete protocols are in place. Dr. Jeff Long oversees testing, and reporting for students, and Mr. Benito Gonzales covers the same for employees.

**REPORT FROM ENMU-RUIDOSO COMMUNITY COLLEGE BOARD CHAIR**

Chairman Treptow expressed appreciation for being invited to the All Staff Meeting and was excited to see students beginning a new semester. He also thanked Mr. Trosper for the opportunity to attend the Higher Education Department meetings in July and now has a better understanding of the importance of our participation, visibility and attendance in State meetings.

**REPORT FROM ENMU-RUIDOSO FOUNDATION DIRECTOR**

Mr. Trosper gave the Foundation report on behalf of Ms. Rhonda Vincent. He thanked the Foundation for their strong relationship with the institution and reported on their successful fundraising events. The Aim High event brought in \$53,000 this year. The work of Ms. Vincent has placed ENMU-Ruidoso in a very strong position within the community and has made a tremendous number of scholarships available to students.

## **REPORT FROM ENMU-RUIDOSO PRESIDENT**

Mr. Trosper introduced Mr. Stephen Miller and thanked him for the gifts presented to board members. Mr. Miller discussed ENMU-Ruidoso's recent participation in the National Cyber League and their successful ranking among the 758 institutions represented at this event. Mr. Trosper further stated we have been named as a successful co-applicant for the National Science Foundation grant award and thanked Mr. Miller for his strong direction in this program.

Mr. Trosper commented that he recently responded to two area students who wrote thank you letters to the campus for providing strong academic programs. In addition, five employees were recognized for their 5-years of employment status: Jessica Rodriguez Ortiz, Katherine Kiefer, RaLynne Stanbrough, and Victor Delgado. Ms. Amy Means was recognized for 20-years of service.

Since October of 2020, twelve COVID-19 cases have been reported. There are currently two active cases, one on campus and one off-campus. The campus vaccination rate is estimated at 65% with a \$100 incentive being offered to both students and employees. Masking, air-scrubbing, and electromagnet sprayers are among the stringent protocols being followed along with regular classroom sanitizing.

Mr. Trosper reported enrollment trends are flat, but 7% ahead of this time last year. There are 580 students enrolled this semester, and dual-enrollment students bring that number to 620.

Highlights from the Campus Update handout were discussed at length. Mr. Treptow asked about the possibility of implementing a Phlebotomy certificate program and Mr. Trosper responded that he has met with the Lincoln County Medical center and these needs will be evaluated.

## **INFORMATION ITEMS**

### **1. Strategic Plan Update – Goal Four: Mission Ready**

Mr. Ryan Trosper listed items on the updated Strategic Plan, which include

- Quality presence online and on-campus  
Faculty are Quality Matters Certified to teach on-line. CARES funding provided cameras to facilitate online instruction. Fire and Security Systems are now connected into one system. Request prepared to present to Higher Education Department to replace HVAC units with Federal Funding. Ms. Miriam Maske is the Director of eLearning and Assessment.
- Sustainable development of additional financial resources  
Designated advisor in Cyber Security to work with out of state and country students.
- High visibility and strong brand  
Mr. Trosper would like to offer media documentation to be sent to more companies and medical facilities to improve visibility.

Chairman Brad Treptow asked if all phases are LEED approved and Mr. Trosper responded that all phases are LEED approved. Chairman Treptow asked for out of state enrollment numbers and Mr. Trosper stated that he will provide out of state enrollment numbers at a later date. Mr. Stephen Miller informed board that scholarships are provided to international students and out of state students.

### **2. Update on Nexus Phase III**

Mr. Trosper said the next renovation phase will focus on the exterior of the building including the parking lot. An outdoor space will be provided for people to enter through that will prevent the interruption of classes. The estimated cost for Phase III is \$2,080,000 from external funding, \$1.5 million will come from General Obligation Bonds.

Architects have provided two color renderings of the proposed courtyard, metal paneling, and other exterior areas. The parking lot plans include visual medians to allow for closer entrance to the buildings. The integrity of the retaining wall and drainage are an integral piece of this phase. A conservative timeframe for this project is at projected 8-months. This proposal must be approved by the Board of Regents, and then will go forward for further state approval.

### **3. Bookstore Services**

Mr. Trosper and Ms. Coda Omness are working on a proposal for an electronic book service that would provide students with their course materials at the time of registration. The cost of this

service would be covered by an increase in student fees. Ms. Omness stated that faculty are much in favor of this program and have worked with the ENMU-Portales Financial Aid Director to ensure the feasibility of this process. Mr. Trospen hopes this offering will be implemented in fall of 2022.

**4. Research and Public Services Projects FY 22-23**

Mr. Trospen presented Research and Public Service projects which focused primarily on the funding of the Nursing program. Fermentation Science and Wind Energy are also on this proposal, which will fund equipment and instructors for these programs to move forward. This proposal will go before the Board of Regents on September 10, 2021 and then move on to HED on September 15. Notification of approval will be provided at the November meeting.

**ACTION ITEMS**

**1. Facility Fees**

Mr. Trospen and Mr. Steve Lestarjette brought forward a proposal to allow community members access to the ENMU-Ruidoso facility for events such as wedding, receptions, meetings, etc. A fee structure has been developed based on usage, with exceptions made for non-profit agencies and closely follow that of the Convention Center. Mr. Trospen stated this is the first attempt at offering auxiliary services and will make sure the interests of the college are covered.

**Motion: Mr. Paxton**  
**Seconded: Ms. Frye-Romero**  
**Vote: 3-0-0**  
**Motion approved**

**2. Change of Community College Board Dates**

Mr. Trospen proposed a change to the Community College Board meeting calendar due to the open board positions coming this fall. He recommended postponing the November 2021 meeting until the new board members are in place and could be present for the January retreat.

**Motion: Ms. Frye-Romero**  
**Seconded: Mr. Paxton**  
**Vote: 3-0-0**  
**Motion approved**

**BOARD ANNOUNCEMENTS AND COMMENTS**

October 7 Sophomore Day

October 21 Foundation Meeting Scholarship Donors Reception on campus

**ADJOURNMENT**

**Motion: Ms. Frye-Romero**  
**Seconded: Mr. Paxton**  
**Vote: 3-0-0**  
**Motion approved**  
**Meeting adjourned at 7:16 pm**

  
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Brad Treptow  
Chairman, Community College Board

11/18/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
James Paxton  
Secretary, Community College Board

11-18-2021  
\_\_\_\_\_  
Date

*Submitted for approval by: Cynthia Dulong, Office Administrator to the President*