

**Eastern New Mexico University – Ruidoso Branch
COMMUNITY COLLEGE BOARD
BUDGET WORKSHOP MEETING
March 10, 2022
5:00 p.m.
ENMU-Ruidoso Lecture Hall, Microsoft Teams Link**

CALL TO ORDER

Chair Brad Treptow called the meeting to order at 5:02pm and declared a quorum. 4 of 5 members were present. Present members included Brad Treptow, Gina Klinekole, Murray Murphy, and Marla Frye-Romero. Absent was Romelia Carr.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA

Motion: Ms. Marla Frye-Romero
Seconded: Mr. Murray Murphy
Vote: 4-0-0
Motion: Motion passes to approve the agenda

ROUTINE MATTERS

Introduction of guests

Vice President Coda Omness, President Ryan Trosper, Cynthia Dulong, Amy Dewey

Public Comments

Secretary Klinekole is pleased with the Pledge of Allegiance.

BUSINESS MATTERS

Information Items

1. HVAC Replacement

Chair Brad Treptow introduced the information item with President Trosper and Dr. Karen Massey. President Trosper discussed the HVAC replacement. There is a 15 year used cycle for HVAC units. Proposal for facility master plan and working with the main campus.

Dr. Massey price down Bridgers and Paxton worked with us and kept it simple. Manage it in house and reduce price. Trosper relationships built have assisted in reducing costs. Chair Treptow asked if thermostat compatible with units? Dr. Massey stated yes. Chair Treptow asked if the 17 existing units cover all of the built out space? Massey everything that is not new is being replaced. Chair Treptow asked if there will the building accommodate the new units or do we have to make adjustments? Massey it is being viewed to be compatible.

President Trosper stated that DEC controls the HVAC technology. If a unit is not working the technology is able to work together as a system. Chair Treptow asked if the 25 week being shortened? Dr. Massey responded that we are working toward having equipment being lifted on the roof with a one-time crane use. Condensate drain to drain on backside of building. Chair Treptow asked will it be piped until then? Drainage is? Mechanisms developed to drain on the flat roof. Reengineering the wall to drain. Potential damage for pooling.

Member Marla Frye-Romero..August installation? Dr. Massey depends on the other project which provides unknowns. Phase III hoping the Parking lot finished before Fall semester. September potential installation. Dr. Massey – Hot in offices – shut off or work in phases. Those details are being discussed. HVAC failures are tendencies to be in the middle of the building. Replacements are on the Phase I area.

Chair Treptow – after hours work or weekend to shorten time? Dr. Massey – is being questioned. No other questions.

ACTION ITEMS

1. Bookstore RFP

President Trosper RFP goes to Portales. Would like to present to Board of Regents. Committee has questions – at the boards pleasure, we would like to table this item to prepare more information for this action item.

Traditional bookstore has transitioned onto e-books. Students were supportive of online books.

Vice President Omness – Students not ordering books, financial strain. All-inclusive model, included in course fee. Some classes will not require textbooks. As example welding classes. When registered, once a student is logged in, the software will be loaded with all materials needed. This will assist in retention. Chief Procurement Officer is sending it out to vendors.

Member Frye-Romero how many vendors. Vice President Omness – two vendors. Chair Treptow – what point will college provide this service? Vice President Omness – day that classes start. Chair Treptow – will students be worried to having an e-book. Vice President Omness – students will have access to a printed form. Ms. Amy Dewey – take input from the students. Chair Treptow – relationships with students are important. What about students that register late or change? Vice President Omness – immediate. Separate portal for High School. Adopted for 3 years with MOU's. Would it benefit the students to learn for Dual Credit students to prepare them for college? Ms. Frye-Romero – conversions will be similar from High School and college.

President Trosper – accreditation – syllabus –textbook does not have to be the same but the syllabus is important to reflect on. Follow guidelines. Academic guidelines. Rigor is the same.

Member Murphy – who will load this in? Faculty will upload the material. Portales, Ms. Dewey, and vendor will collaborate. The option of physical material is available. Accommodations are available for financial scholarships and responsive to assist students. Chair Treptow – Ms. Dewey will vendors respond tomorrow? Ms. Dewey – yes. Vice President Omness stated both vendors are highly competitive.

President Trosper – Podium presented at next meeting. Trying to bring this to the March meeting to take it to the Board of Regents in April and rolled out in the Fall semester. Implementation in May to have it ready.

Chair Treptow – table this until next meeting to acquire more material?

Motion: Ms. Marla Frye-Romero
Seconded: Ms. Gina Klinekole
Vote: 4-0-0
Motion: Motion passes to table item

I & G Summary

President Trosper and Dr. Massey present the Fiscal Year 2023 Budget. New Programs equal new enrollment. Cybersecurity, Wind Energy, Culinary, Graphic Design, Construction Programs.

State Appropriation – Dual Credit Appropriation

Increased 7% funding for staff approved.

Nursing Partnership revenue is \$178.6K.

President Trosper and Dr. Massey discussed increase in utilities. Also, New properties will be taxed differently.

President Trosper stated that actuals show that Workforce, IEC and Cybersecurity has increased income with grant.

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Chair Treptow stated that interest is less. Dr. Massey stated that number will not be kept high. Chair Treptow asked what consists of other income? Dr. Massey stated that it is rental fees and auxiliary fees.

President Trosper stated that expenditures will be changed with program changes and upcoming retirements.

Chair Treptow stated that regardless of obstacles, President Trosper, you continue to be a sight for success. President Trosper thanked the Chair and the Board.

Secretary Klinekole, Member Frye-Romero, and Chair Treptow said thank you to President Trosper and Dr. Massey.

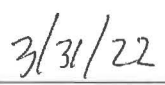
BOARD ANNOUNCEMENTS AND COMMENTS

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|------------|---|--------|--------------------------|
| • March 25 | ENMU Board of Regents Meeting | 8:30am | ENMU-Portales |
| • March 31 | ENMU- Ruidoso Community College Board Meeting | 5:00pm | ENMU-Ruidoso |
| • April 8 | ENMU-Ruidoso CCB and Foundation Board Retreat | TBD | TBD |
| • May 12 | ENMU-Ruidoso Commencement | 6:00pm | Inn of the Mountain Gods |

Motion to adjourn: Mr. Murphy
Seconded: Ms. Frye-Romero
Vote: 4-0-0
Motion: Motion passes to adjourn. Meeting adjourned at 6:40 p.m.



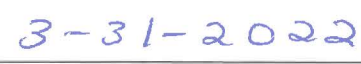
Brad Treptow
Chairman, Community College Board



Date



Gina Klinekole
Secretary, Community College Board



Date

Submitted for approval by: Cynthia Dulong, Office Administrator to the President