Installing Office 365 Video Transcript

Once you have logged in to your Office 365 email account, you will click on this waffle menu up here in the upper left corner.

From there you will click on the Office 365 link.

Go ahead and click on the button, Install Office.

Select the first option. Once you select the first option, it will prompt you to go ahead and save this executable file.

Once you do, go ahead and follow the prompts to install Office 365.

Once you are done, you will be able to go ahead and start using it.

Be patient, it could take between 30 minutes and 45 minutes to install.

Thank you.