

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD
Regular Meeting
April 05, 2018 5:00 p.m.
Room 102**

CALL TO ORDER

1. Declare a Quorum

Mr. Brad Treptow called the meeting to order at 5:02 p.m. and declared a quorum. Mr. James Paxton, Ms. Gina Klinekole, and Ms. Kimberly Smith were present; Dr. Lynn Willard was present via telephone. Also present was Dr. Ryan Carstens.

2. Approval of Agenda

Motion: Mr. Paxton moves to approve the agenda
Seconded: Ms. Smith
Vote: 5-0-0
Motion Passes

INTRODUCTIONS

1. Guests

Mr. Treptow introduced guests Jane Christensen, Paul Wenzel, Brent Kernohan, Joseph Rutledge, Pierre Laroche, Marla Romero and Sara Chapman

2. Highlights

Mr. Laroche introduced Cyber-security students Brent Kernohan and Joseph Rutledge, as being star students, who earned scholarships to continue their studies. Mr. Laroche outlined the requirements of the scholarship, and turned the floor to the students. Mr. Rutledge is retired military, with no formal cyber security background. Mr. Kernohan is from the Mescalero Tribe and a graduate from Tularosa High School. Mr. Treptow congratulated them and thanked them for attending.

APPROVAL OF MINUTES

1. Regular Board meeting of February 22, 2018 (tab 2)
2. Budget Workshop Meeting of March 29, 2018 (tab 2)

Motion: Ms. Gina Klinekole moves to approve the minutes for the February 22, and March 29 meeting minutes
Seconded: Dr. Willard
Vote: 5-0-0
Motion Passes

ROUTINE MATTERS

1. Report from College Board Chair - Mr. Treptow thanks Regent Board Chair Ms. Christensen for her time and attendance. Mr. Treptow also recognized Dr. Carsten for the new budget workshop interaction and progress, and thanks to the Board for a productive budget workshop. Lastly, it was nice to have a presentation in regards to stakeholders meeting at the Ruidoso Rotary Club.
2. Report from the ENMU System president – Dr. Carstens send Dr. Elwell’s regards. Chair Christensen had no comment
3. Report from the ENMU- Ruidoso president – Refer to College Highlights document. Dr. Carstens documented successes of the Workforce Job fair that occurred earlier that day. Good to make connection with employers around the area. Another point of interest is the 2+2 Cybersecurity program and partnering with NMSU. ENMU-Ruidoso is in the process of working with NMSU to make sure courses transfer to their new potential program. Other news includes Coda Omness’ work with Hondo schools in collaborating with them for dual credit, over the Roswell branch. Dr. Orozco proposed having a campus wide symposium on women’s history; along with another similar lecture Texas A&M.

Ms. Klinekole asked if any employers from Inn of the Mountain Gods was present at the Workforce Job Fair. Ms. Chapman stated they were invited, but did not attend.

Mr. Treptow opened the floor to questions and comments – Mr. Paxton asked a clarifying question for who is meeting in Portales to facilitate articulation of emergency management program. Dr. Carstens informed that John McCullough was in charge of this matter, and would likely be meeting via phone, to ensure students from Ruidoso can transfer to attain a four-year degree.

Paul Wenzel addressed board in regards to the completion of the construction, saying it was a success and ahead of schedule. He is ordering a LED order for some of the electrical, which will result in a rebate from PNM Electric.

Mr. Laroche outlined the contents of new student’s back-to-school tool kit, and the purpose behind it. Mr. Laroche also state that Portales leads the state in degrees in applied science: taking student’s associates degrees or certificates and turning it into a bachelor’s degree, by creating a career ladder. Dr. Carstens continued on the topic of articulation models in other colleges and their potential applications for ENMU.

4. Policy and Procedures – Travel Policy- Dr. Carstens relayed that Scott Smart has reached out to both campuses about a potential policy change. This allows the board to be included in the discussion as well. Currently, this is in a discussion phase, and nothing can be approved as of now, but will eventually be approved by the Regents. Attached documentation will be presented to Scott for the next policy discussion at Portales. Dr. Carstens opens the floor for comments or questions. Dr. Carstens first concern was spending employee time processing low dollar reimbursements. Main issue in policy change regards New Mexico receipt liability laws, and Portales wanting to create standard per diem, based on hours away, so individuals do not have to archive minor receipts for years and reduces vulnerability in regards to this law. It reduces

paperwork, and processing hours. Mr. Treptow encouraged the board to share comments or concerns with Dr. Carstens by Friday, April 13.

5. Strategic Plan Discussion – Dr. Carstens would like to be disciplined in regular reporting and updates to the strategic plan. He gathered a synopsis throughout the community from focus groups. From the information gathering stages, he created an idea of topics ENMU should focus on for plans. Mr. Treptow voiced that he would like to see progress on various approved metrics from several years ago. Mr. Paxton voiced to give Dr. Carstens time to understand better prior goals, and how they relate to Dr. Carsten’s vision for the college. Dr. Carstens suggested putting one item of the strategic plan the board agenda for every meeting. A big issue facing the success of strategic goals is implementing methodology of measurements, metrics and tracking, which the college is still verifying, which Dr. Carstens hopes to present soon. Ms. Klinekole mentioned her agreement of the discussion, and reiterated that past strategic goals have not been followed up upon. Dr. Willard would like to focus on what the community said, in focus groups, in moving forward with college goals. Mr. Treptow agreed with Dr. Willard. Ms. Klinekole asked about Mescalero’s involvement with the community focus groups process. Dr. Carstens mentioned his concerns with the focus group being an inappropriate setting for Mescalero.

INFORMATION ITEMS

1. College Board Retreat Date Discussion – Marla Romero proposed July and August calendars for retreat, as every weekend in June was unavailable for all parties. Although retreats are historically held in June, scheduling sometimes forces them into other months. Mr. Treptow suggested waiting till after graduation is over, due to the work related to that. Several dates and times were discussed in May and July, before finally deciding on a half-day the morning of July 21 at 8 am. Locations were discussed, but nothing was determined; tentatively set for college campus. Ms. Romero asked for a headcount of board members attending graduation.
2. FY17-18 Budget Adjustment (Restricted/Unrestricted) Request (Tab 3) – Unrestricted and restricted were presented. Highlights: 100,000 move in case remodel happens before July 1. And \$650,000 moved to reserve. Restricted \$100,000 moved to cover workforce. 2% salary increase.
3. Architect Plans for Adjacent Building Discussion (Tab 3) – Architect plans AB Discussions- Carstens presented timeline for first wave planning from Dekker Perrich Sabatini.

BUSINESS MATTERS

1. Capital Projects Plan – list 5 projects from memo
Mall space included for board feedback: Mr. Willard and Mr. Treptow would like adjacent building project to begin before purchasing mall. Mr. Paxton should retain mall on wish list potential. Current mall owners would like to sell. Dr. Carstens to include on 30 year Master Plan, not 5 year Capital Plan.

Motion: Dr. Willard motions to approve Capital Projects Plan

Seconded: Ms. Klinekole

Vote: 5-0-0

Motion Passes

2. Open Meetings Resolution

- Motion:** Mr. Paxton motions to approve Open Meetings Resolution
Seconded: Ms. Smith
Vote: 5-0-0
Motion Passes
3. Fiscal Year 19
Motion: Dr. Willard motions to approve Fiscal Year 19
Seconded: Ms. Smith
Vote: 5-0-0
Motion Passes
4. Graduation List
Motion: Dr. Willard motions to approve the Graduation List
Seconded: Ms. Klinekole
Vote: 5-0-0
Motion Passes
5. Adoption of Business Associates of Applied Science
Motion: Dr. Willard motions to approve Adoption of Business Associates of Applied Science
Seconded: Ms. Smith
Vote: 5-0-0
Motion Passes
6. Change in Tuition
Motion: Mr. Paxton motions to approve Adoption of Business Associates of Applied Science
Seconded: Ms. Klinekole
Vote: 5-0-0
Motion Passes

CLOSED MEETING

1. Discussion of potential acquisition of real property – pursuant to Section 10-1-1(H)(8), NMSA(1978); or Discussion of a limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978); or Discussion pertaining to threatened or pending litigation matters involving the college pursuant to Section 10-15-1(H)(7), NMSA (1978).

BOARD ANNOUNCEMENTS

- ENMU Board of Regents Meeting, April 20, 2018, 9:30 a.m., Portales
- Student Art Exhibit, April 27, 2018, 5:30 – 7:00 p.m., Foyer
- Graduation, May 10, 2018, Spencer Theater
- ENMU-Ruidoso Community College Board Meeting, August 23, 2018, Room 102; 5:00 p.m.

- ENMU-Ruidoso Community College Board Retreat July 21, 2018, Room 102; 8:00 a.m.
- ENMU- Ruidoso Community college visit to Portales campus – TBD


COMMENTS

ADJOURNMENT

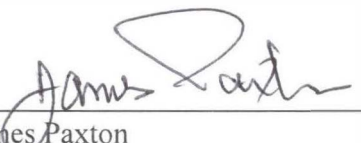
Motion: Ms. Smith moves to adjourn the meeting
Seconded: Ms. Klinekole
Vote: 5-0-0
Meeting adjourned



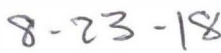
Brad Treptow
Chairman, Community College Board



Date



James Paxton
Secretary, Community College Board



Date

Respectfully submitted for approval by:
Nicole DeLorenzo, Office Administrator to the President