

**Eastern New Mexico University-Ruidoso**  
**COMMUNITY COLLEGE BOARD**  
**Special Meeting**  
**December 17, 2015**  
**6:00 p.m.**  
**Room 102**

**CALL TO ORDER**

Mr. Brad Treptow, Chairman, called the meeting to order at 6:00 p.m. and declared a quorum. Dr. Lynn Willard, Dr. Michael Budd and Ms. Gina Klinekole were present. Mr. James Paxton was absent.

Also present were Dr. Clayton Alred and Dr. Steven Gamble by telephone.

**APPROVE THE AGENDA**

**Dr. Willard moved to approve the agenda as submitted with the flexibility to float agenda items. Dr. Budd seconded the motion.**

**Vote: 4-0-0. Motion approved**

**INTRODUCTION OF GUESTS**

**Mr. Treptow introduced Jane Christensen, Daniel Waldo and Sheila Farquer.**

**BUSINESS MATTERS**

1. Amended College Board Meeting Calendar - Dr. Alred presented to the Board for approval an amended meeting calendar changing the meeting scheduled for February 25, 2016 to February 24, 2016.

**Dr. Budd moved to approve the amended meeting calendar as presented. Ms. Klinekole seconded the motion.**

**Vote: 4-0-0. Motion approved.**

2. Purchase Agreement - Dr. Alred presented to the Board the purchase agreement for the property located at 721 Mechem Drive, Ruidoso, NM, which is adjacent to the college's current location. Dr. Alred said that purchasing the additional space has been a long term goal of the college. It was included in a 2002 capital project plan. Dr. Alred stated that ENMU-Ruidoso was the smallest campus in the state and that with the new programs and the loss of the White Mountain Annex lease, the new space is essential. Dr. Alred stated that the college has the capability to purchase the property from the reserve accounts.

Dr. Alred and Mr. Treptow expressed their appreciation to Mr. Paxton and Mr. Gary Lynch as well as the sellers for their support of the college. Mr. Treptow reiterated how beneficial to the college the additional space will be.

Ms. Klinekole said that it was a great opportunity and a good stepping stone. Dr. Budd said that it was a positive thing and that he appreciated the schedule of costs included. Mr. Treptow asked if the costs were hard costs or if they were estimates. Dr. Alred answered that they were estimates.

Mr. Treptow asked if the college's legal counsel reviewed the agreement. Dr. Alred said that the real estate attorney of Suttin, Thayer and Browne, the college's legal counsel, had drafted the agreement with Chris Holland supervising. Mr. Treptow asked when the called meeting for the Board of Regents would be held. Dr. Alred answered that the Board of Regents meeting is scheduled for a special meeting on December 18, 2016. After the Regents approval is obtained, the next approval of the purchase would be the Higher Education Department and then the State Board of Finance. Dr. Alred stated that he had requested to be on the agenda for the meeting with the Higher Education committee.

Mr. Treptow asked if the time frame was sufficient for the feasibility study. Dr. Alred said he believed it was. The survey engagement had already been put into place because that was the first step of the process and obtaining approvals.

Mr. Treptow asked if there were any other questions or discussion. There was none.

**With no further discussion requested, Dr. Willard moved to approve the purchase agreement for the property located at 721 Mechem Drive, Ruidoso, NM. Ms. Klinekole seconded the motion.**

**Vote: 4-0-0. Motion approved.**

- 3. Authorization of Dr. Alred - Dr. Alred requested authorization to take the necessary steps in obtaining approvals and to make expenditures to obtain items for the process. Dr. Alred noted the estimated costs for the engineering study of \$7,500 which is on the high end depending on what would be required. He also noted that if anything were found with the Phase I Environmental Analysis, it would have to move to a Phase II. Dr. Willard noted that there was no realtor commission listed from either Mr. Paxton or Mr. Lynch. Mr. Treptow asked if earnest money would be easy to get within the time frame. Dr. Alred said yes, he would be able to obtain a cashier's check and deliver it to GSV Title himself. Mr. Treptow requested that Mr. Paxton be kept aware and included with the steps of the purchase.

**Dr. Willard made a motion to authorize Dr. Alred to act as needed to obtain inspections and other necessary items for the purchase of 721 Mechem Drive, Ruidoso with Mr. Paxton being consulted. Dr. Budd second.**

**Vote: 4-0-0. Motion approved.**

**BOARD ANNOUNCEMENTS AND COMMENTS**

Board of Regents Meeting, January 20, 2016, 2:00 p.m., Santa Fe

ENMU-Ruidoso Foundation Board Meeting, March 5, 2016, 10:00 a.m., Conference room

**ADJOURNMENT**

Ms. Klinekole moved to adjourn the meeting at 6:42 p.m. Dr. Budd seconded the motion.

**Vote: 4-0-0. Motion approved.**

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Brad Treptow  
Chairman, Community College Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
James Paxton  
Secretary, Community College Board

\_\_\_\_\_  
Date

Respectfully submitted for approval by:  
Marla Romero, Administrative Assistant to Dr. Clayton Alred