

**Eastern New Mexico University-Ruidoso
COLLEGE BOARD
ANNUAL RETREAT
June 25, 2016 * 9:00 a.m.
721F Mechem Drive, Ruidoso, NM**

**Attendees: Mr. Brad Treptow; Dr. Michael Budd; Mr. James Paxton; Dr. Lynn Willard
Also attending: Dr. Clayton Alred**

Mr. Treptow introduced the guests: Ms. Sheila Farquer, Mr. Pierre Laroche, Ms. Rhonda Vincent, and Ms. Coda Omness

Agenda – Upon a motion made by Mr. Paxton; seconded by Dr. Budd, the agenda was approved as presented with flexibility given to Mr. Treptow to change the agenda order.
(4/0/0)

Welcome and Retreat Overview – Mr. Treptow thanked everyone for attending. He stated the point of the meeting was to determine where the college is going and how can administration use the information to meet goals.
Dr. Alred welcomed all participants to the newly acquired space for the college.

INFORMATION ITEMS

1. Foundation/Alumni- Ms. Rhonda Vincent informed the Board that the trap shoot fundraiser was a great success. There were twenty five teams and two singles competing. She informed the Board that the Foundation made \$10,685.
Ms. Vincent reported that the scholarship committee awarded \$17,500 in scholarships for the fall 2016 and spring 2017 semesters.
Mr. Treptow asked Ms. Vincent for an alumni update. Ms. Vincent stated that there was a mailing campaign to the alumni which received one donation of \$25.00. She stated that alumni relations were difficult but she will obtain more direction from the Foundation board members. Ms. Vincent stated that she feels that engaging alumni will need to be a campus wide project. Dr. Willard stated that the Foundation is in need of additional board members.
2. Recruiting - Dr. Alred prefaced the discussion with information of combining the Community Education department and Student Services department and then turned the discussion to Ms. Omness.
Ms. Omness provided a new organizational chart reflecting the changes. She stated that job descriptions and some responsibilities were changed. Ms. Omness informed the Board that software and a scanner have been ordered to make all records electronic. Ms. Omness stated that she is working towards more communication and facilitation within the campus, starting with monthly campus wide training meetings on various topics so that all staff and faculty are aware of programs.

Ms. Omness reported on the Mescalero project stating there will be five night courses offered at the Mescalero High School. Advisors have been going out to the reservation to make contact with students and inform them of the available classes.

Ms. Omness informed the Board that the JDCC/Recruiter has been hired. He has a varied background, is high energy and will be working with area employers to find out what their needs are. The position will last eighteen months.

Additionally, Ms. Omness provided an overview of the space and what changes will be made.

Mr. Treptow asked that Ms. Omness provide the Board a report detailing the flow and streamlining. He also asked that Mr. Laroche provide an organizational chart for direct reports to him and how they interact with Ms. Omness' department.

3. Title V Grant – Ms. Juanita Garcia was unavailable. Dr. Alred facilitated the discussion regarding Title V.

Ms. Omness informed the Board that a Memorandum of Understanding has been obtained with the Arizona Wildland Academy and they are working on an MOU with the Sierra Blanca Fire Academy.

Dr. Alred stated that a beneficial relationship has been created with Sandra Nunnally who is now serving as the Emergency Medical Services Director for Lincoln County Medical Center.

Ms. Omness said that Ms. Rachel Saenz has met with the administration of the new long term care facility to tour and build relationships.

Dr. Alred reported that Wildland Program has the required number of enrollments to meet grant objectives. Ms. Laroche stated that he would not know about the Emergency Medical Service program enrollment until the start of the fall semester.

4. SUN Online – Mr. Laroche described the difference between Sun Online and Sun Path. Sun Online allows consortium schools to exchange classes. ENMU-Ruidoso's cyber security program is the most popular program in the consortium. Sun Path programs are used to obtain a certificate or licensure. It allows paths to be identified that should be generated for career technology.

5. Legislative Discussion - Ty Trujillo was unable to attend. Dr. Alred explained that Mr. Trujillo would attend a future meeting.

6. Bookstore – Ms. Farquer informed the Board that the bookstore closing would be Tuesday, June 28, 2016.

The bookstore currently has a liability to the college of \$60,000 - \$70,000. The commissions from the Barnes and Nobel sales will be held in the auxiliary accounts and will be used to repay the college.

Ms. Omness reported that textbooks can be bought through Barnes and Nobel through Banner access. Information on all textbooks will be on the website.

Ms. Farquer stated that the usage of the space previously occupying the book store will be discussed at a later date.

7. Security Plan – Ms. Farquer stated that funding for security had not been in the original budget. There is now \$37,000 available to consider a security position. However, the Board must consider when they want to have a security officer on campus.

Mr. Treptow commented that the Board would need to know when the bulk of the classes were held to decide but his initial reaction would be to have someone during the evening.

Dr. Willard suggested that discussions be held with Ruidoso Municipal School District on sharing an officer. Dr. Alred stated that RMSD shares employment with the Ruidoso Police Department. Dr. Alred said that the college is now in a place to start a dialogue with the Village of Ruidoso. Additionally, Dr. Willard suggested using a card scan entry system for certain hours.

~one hour lunch break~

8. Accreditation – Mr. Laroche discussed the master’s degree requirements of faculty members.
The accreditation report will be assembled over the next few months. The Board will receive a draft of the report in September or October. The draft report will also be given to the campus community. The final report will be submitted to the Higher Learning Commission in February 2017. The Higher Learning Commission visit will be in April 2017.
9. General Obligation Bond – Dr. Alred informed the Board that there will be a General Obligations Bond on the November 2016 ballot. It will contain \$700,000 to be used to renovate student services. The campaign is already planned and speaking engagements for Dr. Alred will be arranged. The Foundation paid \$1,350 to help fund state advertisements.
10. Renovation Financing – Dr. Alred provided information for financing the renovation of the new space including General Obligation funding, loans, and borrowing from New Mexico Finance Authority. Dr. Alred provided a spreadsheet representing the cost of a GO Bond and stated with the potential difficulty of getting citizens to approve the tax increase, it is important to have plans for the space complete to show what the college intends.
Dr. Willard requested that Ms. Farquer research the costs of previous phases and email the information to the Board members.
In the September Board meeting, there will be a discussion on bonding costs and architectural costs. The Board will need to identify and get definitive numbers. Dr. Alred stated he could arrange for a bond representative to attend a special meeting with the Board.

11. Strategic Plan – Dr. Alred facilitated the strategic planning discussion. The five identified goals are:

- a. Serving student needs;
- b. Maintain high quality programs;
- c. Make ENMU-Ruidoso an integral part of Lincoln County and beyond.
- d. Maintaining effective and efficient campus operations;
- e. Develop and implement physical facilities plan focusing on planned renovations and financing for remodeling campus space;

Dr. Willard motioned to enter an executive session at 4:11 p.m. Mr. Paxton seconded. Mr. Treptow asked for a roll call vote by the Board members.

Dr. Budd – yes; Mr. Treptow – yes; Mr. Paxton – yes; Dr. Willard – yes.

Mr. Paxton motioned to exit from executive session at 5:17 p.m. Dr. Budd seconded. Mr. Treptow asked for a roll call vote by the Board members.

Dr. Budd – yes; Mr. Treptow – yes; Mr. Paxton – yes; Dr. Willard – yes

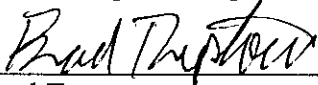
Upon exiting the executive session, Mr. Treptow announced that no decisions were made and no other discussions were held.

BOARD ANNOUNCEMENTS

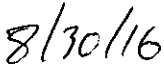
None

ADJOURNMENT


Dr. Budd moved to adjourn the meeting. Dr. Willard seconded. Mr. Treptow adjourned the meeting at 5:18 p.m.




Brad Treptow
Chairman, Community College Board



Date



James Paxton
Secretary, Community College Board



Date

Respectfully submitted for approval by:
Marla Romero
Administrative Assistant to Dr. Clayton Alred