

**EASTERN NEW MEXICO UNIVERSITY-RUIDOSO**  
**Branch Community College Board**  
**Special Meeting**  
**June 19, 2018 ♦ 5:00 p.m.**  
**Room 102**

**AGENDA**

**CALL TO ORDER**

1. Declare a quorum
2. Approve the agenda

**INTRODUCTIONS**

1. Introduction of guests
2. Report from ENMU-Ruidoso President ..... Dr. Ryan Carstens

**ACTION ITEMS**

- Approval of Educational Programs..... Pierre Laroche
1. Computer and Network Security Apprenticeship Certificate
  2. Educational Assistant Certificate
  3. Pre-engineering Associate Degree
  4. Teacher Education Alternative Licensure Certificates
    - i. Career and Technical Education
    - ii. Early Childhood
    - iii. Elementary Education
    - iv. Secondary Education
    - v. Special Education
  5. Approval of Education Foundations 222 Course fee change ..... Pierre Laroche
  6. Approval of Emergency Medical Services program fee change ..... Pierre Laroche

**INFORMATION ITEMS**

1. Update on facilities and planning ..... Dr. Ryan Carstens
2. Update regarding Board and Regents meeting calendar ..... Dr. Ryan Carstens
3. Discussion regarding Board Retreat ..... Dr. Ryan Carstens
4. HED update, if needed ..... Dr. Ryan Carstens

**BOARD ANNOUNCEMENTS AND COMMENTS**

1. NMWCC will be hosting an Employment Expo, June 26, 2018, Rm 101, 2:00 pm to 8:00 pm
2. Fall semester begins August 21, 2018
3. College Board Retreat July 21, 2018

**ADJOURNMENT**

If you are an individual requiring Americans with Disabilities Act accommodations in order to attend Branch Community College Board Meetings, please contact the office of the President, ENMU-Ruidoso, (575) 257-3006 at least forty-eight hours prior to the meeting.

**College-wide Notes**

**Facilities**

- A proposal was submitted to HED for the Severance Tax Bond, with a request for \$1.5 million.

**Human Resources**

- The search for the Chief Business Officer is still underway and near conclusion. The search for the Office Administrator to the President is concluded. Search for student services specialists is underway.
- The HR office will participate in Title IX investigator training in July.

**ENMU Foundation**

- The Aim High Sporting Clays Fundraiser was a success. The venue was changed last week to the Ponderosa Springs Ranch. The owners were extremely gracious in making the Ranch work very well for the event. We think we had more than 135 shooters on Saturday. We are still tallying the data so we don't yet have confirmed details of the revenue generated for scholarships.

**TAACCT/SUNPATH Grant**

- Rachel Whitehead continues to complete reporting work and tracking down loose ends for the grant director in Santa Fe.

**Marketing and Recruitment**

- Our consultant continues to work with the college staff on developing a marketing framework, which includes a new brand and templates for consistent use of the brand across a variety of marketing materials and strategies.
- The college website will also be updated this summer to a new technology that will also conform to the updated brand.

**Title V Grant**

- The Title V staff have been working to meet the year-four grant objectives. The Structural Fire Science courses have been or are being developed and piloted, with more to come in the next academic year.
- Title V is working with IR to determine how many EMS students who have completed an AAS are employed in the field, and will have the objective met soon.
- All of ENMU-Ruidoso's students are benefitting from Title V's implementation of the online degree audit program (CAPP) and we have exceeded usage of the 150 amount the objective called for. The team is developing a tool for evaluating student satisfaction with the service.
- Title V teachers have been involved in state and local conferences and promotion events and are getting our program and campus exposure.
- The year three annual performance report is due and a portion of our time and efforts over the last month have been directed at creating that report.

**New Mexico Workforce Connections Center (NMWCC)**

- NMHED Adult Education Site Visit held on June 14<sup>th</sup> resulted in no findings
- We had 19 HSE Graduates this Fiscal year, 10 are currently attending or will be attending ENMU-Ruidoso in the Fall, one will be attending ENMU Portales, and one will be attending college in Texas
- Career Fair was held on April 17<sup>th</sup> with 23 employers and 65 Job Seekers attending
- Teen/Young Adult Career Fair held on May 16<sup>th</sup> with 13 Employers and 30 young adults attending.
- Workforce Innovation and Opportunity Act (WIOA) assisted two transfer students from ENMU-Ruidoso who recently graduated in May from ENMU-Roswell with their RN degree.
- NMWCC will be hosting an Employment Expo, June 26, 2018 Rm 101, 2:00 pm to 8:00 pm.

**Instruction**

**Student Success**

**Vice President of Student Learning**

- The state Higher Education Department released new rules this month regulating general education, common course numbering, and new program development. Faculty and staff are working through the rules to clarify our responsibilities and

**Student Services**

- New student orientation will be required for all new students and students who have failed a course the previous semester. Orientation will be provided at a variety of times including Saturday the week before classes start to accommodate students' schedules.

determine the implications and opportunities these rules present the college.

- The college is exploring a possible switch in learning management systems, from BlackBoard to Canvas. We plan a soft open, meaning that Title V and early adopters will use Canvas in the Fall and the rest of the college will transition by Spring.

#### **Language & Fine Arts**

- Kaelin Jossart has developed much of the Teacher Education Alternative Licensure Certificate and the Educational Assistant Certificate that the College Board will be reviewing today.

#### **Math & Science**

- Jack McCaw is scheduled to meet on July 9 with Roswell staff to investigate developing a Certified Medical Assistant program.

#### **Business & Information Systems**

- John McCullough is working with Ed Tinsley of K-Bobs to develop an internship opportunity.

#### **History, Humanities & Social Science**

- Dinah Hamilton successfully piloted an advertisement for a political science resource faculty position—in the past we have advertised resource faculty in general, but seeking individuals certified to teach specific coursework. The response was overwhelming and netted more than 60 applicants.

#### **Community Education**


- Kids College has served over 35 students in the first two weeks.
- Additional Wind Energy courses will be offered in July.

- Student Services coordinated the statewide Veterans Education Summit on May 31 at the Inn of the Mountain Gods. Twenty-nine universities and colleges attended the Summit.
- Retention efforts: Letters were sent to 135 students with below passing midterm grades. A number of students have met with advisor and are taking advantage of tutoring.
- Dual Credit: All Master Agreements are signed for next year. We are working with Ruidoso Municipal Schools on an application for recognition as an Early College High School.
- Interviews for two student advisors should begin in the next couple of weeks.
- Headcount is up for summer; FTE is down:
  - Summer 2018: Headcount – 135; FTE – 36
  - Summer 2017: Headcount – 128; FTE – 39

#### **Learning Commons**

- Library staff has been proctoring semi-weekly exams for local students.
  - Statistics 145 – UNM
  - Math 113 – Portales
  - PSS 3309 (plant science) – Texas Tech
  - Calculus I – Univ. of Houston
  - Midterm exam for student participating in Mescalero Rodeo – Univ. of Arizona
- Library staff will be meeting with ENMU-Portales to determine status and extent of tri-campus shared library resources.
- Learning Commons staff will be visiting The Golden Student Success Center on the ENMU-Portales campus for a tour, to gain insights for possible improvements to our Ruidoso learning commons.
- James Pawlak will be attending the New Mexico Consortium of Academic libraries annual Retreat in Las Vegas, NM on August 2<sup>nd</sup> and 3<sup>rd</sup>.
- Learning Commons staff are developing a plan to extend I-BEST (integrated Basic Education Skills and Training) practices across the college's academic curriculum. This activity was previously funded by the TAACT grant and was limited to courses connected directly to the healthcare fields. I-BEST curriculum is taught in tandem with academic content is intended to give beginning learners instruction and support in behaviors that improves student success.



**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning  
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso   
**Subject:** Establish Computer and Network Security Apprenticeship Certificate

### Summary Statement

Cybersecurity employers privilege applicants who have concrete work experience in addition to program coursework. Consequently, ENMU-Ruidoso has established a partnership with the Information Technology Apprenticeship Program managed by Central New Mexico Community College (CNM). The partnership provides ENMU-Ruidoso students the opportunity to learn necessary skills on the job, work with an employment coach to set goals, improve their earning potential, and earn wages as they establish a professional identity in the cybersecurity field.

The Computer and Network Security Apprenticeship Certificate establishes the supporting curricular path for students participating in the structured apprenticeship program. Central New Mexico Community College (CNM), through its Information Technology Apprenticeship Program, provides access to innovative training and apprenticeships concurrent with career technical coursework. ENMU-Ruidoso will provide a 18 credit hour online certificate to parallel the apprenticeship training experience.

Certificate apprentices may be first-time college students, current students, or unemployed workers seeking skills and development. ENMU-Ruidoso students will be provided mentoring and pre-interview support as they prepare for a job application with an industry partner. The experience will require that students relocate to Albuquerque. The program includes paid tuition, fees, and textbooks for the student and a one-year apprenticeship with one of the current eleven industry partners in the Albuquerque area.

### Action Requested

Recommend the Computer and Network Security Apprenticeship Certificate for approval by the ENMU Board of Regents.

# Computer and Network Security Apprenticeship Certificate

## Certificate of Completion

36 credit hours

This program meets the CAE2Y knowledge units designation and is specifically designed to prepare students as *Information Systems Security (INFOSEC) Professionals*, NSTISSI No. 4011 provide current Information Systems professionals with an Information Systems security certification to meet the needs of current and future employer requirements. Upon completion of this program students will receive a university certification of completion and the Industry Certification - CompTIA A+, CompTIA Network +, and CompTIA Security+. Note, the labs use the INFOSEC virtual labs for hands-on training and the National Cyber League (NCL) Competitions.

The objectives of the program include:

- Students are capable of plan, analyze, develop, implement, maintain, and enhancing information systems security programs, policies, procedures, and tools to ensure the confidentiality, integrity, and availability of systems, networks, and data.
- Students will have the knowledge to implement higher-level security requirements; integrate security programs across disciplines; define security plans and policies; assess new system design methodologies to improve software quality; and institute measures to ensure awareness and compliance.
- Students will have the knowledge to assess new security technologies and/or threats and recommend changes; review and evaluate security incident response policies; and develop long-range plans for IT security systems.
- Students will have understanding and knowledge to resolve integration issues related to the implementation of new systems with the existing infrastructure.

---

### ***Institutional and Related Requirements***

Not Applicable

### ***New Mexico General Education Common Core (NMGCEC)***

Not Applicable

### ***Program Requirements – 36 hours***

CS 123/L	– Programming Fundamentals/Lab (4)
IS 101	– IT Essentials I: PC Hardware, Software, and Practical Applications (4)
IS 121	– IT Essentials II: Network Operating Systems (3)
IS 131	– Computer and Security Fundamentals (3)
IS 257	– Ethical Hacking, Computer and Network Defense and Counter Measures (4)
IS 297	– Cyber Security Technician Apprenticeship (18)



**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning *P. Laroche*  
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso *Dr. Ryan Carstens*  
**Subject:** Establish Educational Assistant Certificate

### Summary Statement

The Educational Assistant Certificate is designed to meet the New Mexico Public Education Department requirements for Level III Paraprofessional Licensure. The student will obtain the specific and general education skills necessary to provide direct educational support in New Mexico public schools. There is an ongoing need for qualified educational assistants in the Lincoln County area, and ENMU-Ruidoso is uniquely situated to address that need.

The Superintendent of Ruidoso Municipal Schools, Dr. George Bickert, states:

*“Ruidoso Municipal Schools fully supports ENMU-Ruidoso’s proposed Educational Assistant Certificate Program. We are always in need of trained/prepared, and licensed Educational Assistants. Additionally, if the program is approved, the District would be willing to add this Certificate program into our career pathways/dual credit program and further enhance our partnership with ENMU.”* (Via email, April 25, 2018)

This certificate is made up of courses that we already offer, meets the requirements outlined under NMAC 6.63.9.10 for Level III Paraprofessional Licensure, and is the initial step in a direct pathway to earn a post-secondary credential in as few as three semesters, an A.A. in Teacher Education Transfer in as few as four semesters, and a B.A. in Elementary Education through the Mescalero Promise Initiative in as few as eight semesters. All of the courses included in these three programs are directly aligned.

Educational Assistant Certificate:	48 credit hours
A.A. Teacher Education Transfer:	61–62 credit hours
B.A. in ELEM/SPED (ENMU-Portales):	123 credit hours

### Action Requested

Recommend the Educational Assistant Certificate for approval by the ENMU Board of Regents.

# Ruidoso Municipal Schools

200 Horton Circle ~ Ruidoso, NM 88345  
Phone: (575) 630-7000 ~ Fax: (575) 257-4150

Dr. George Bickert  
Superintendent



Clinton Taylor  
Director of Finance

Mr. Jason Edmister  
Associate Superintendent

Corazon Barsana  
Director of Support Services

Ruidoso High School  
Cody Patterson, Principal  
(575) 630-7906

Ruidoso Middle School  
Cecily Hooker, Principal  
(575) 630-7801

White Mountain Elementary  
Carolann Gutierrez  
(575) 258-6300

Sierra Vista Primary  
Angela Romero, Principal  
(575) 258-6400

Nob Hill Early Childhood Ctr.  
, Principal  
(575) 258-6420

Director of Special Education  
Mary Reeve  
(575) 630-7015

Athletics/Activities Director  
Kief Johnson  
(575) 630-7912

Bilingual Coordinator  
Mayra Lucero  
(575) 258-6300

May 3, 2018

ENMU-Ruidoso Board,

Please accept this letter of support from Ruidoso Municipal Schools on behalf of ENMU-Ruidoso's proposed Educational Assistant Certificate Program.

Ruidoso Schools are always in need of trained/prepared, and licensed Educational Assistants. Additionally, if the program is approved, the District would be willing to add this Certificate program into our career pathways/dual credit program and further enhance our partnership with ENMU-Ruidoso. Finally, I pledge our support in providing classroom opportunities for practicum/internship hours/experiences.

Please contact me directly if I can answer any questions, or further support this proposed program.

Sincerely,



Dr. George Bickert

Superintendent, Ruidoso Municipal Schools

## Educational Assistant Certificate (Pre-K – 12)

### Certificate of Completion

48 credit hours

The Educational Assistant Certificate (Pre-K – 12) is designed to meet the New Mexico Public Education Department requirements for Level III Educational Paraprofessional Licensure. The student will obtain the specific and general education skills necessary to serve as paraprofessionals who provide instructional support in a Title I program. Upon completion of the certificate students will be able to:

- Analyze and discuss educational issues, theories, and research
- Identify, utilize, and assess effective instructional strategies and techniques, curricular approaches, motivation strategies, and classroom management
- Identify and respond to the evolving needs of diverse learners
- Demonstrate how appropriate integration of technology facilitates student learning
- Develop a broad general understanding of foundational knowledge in English/Language Arts, Math, Science, Social Sciences, and the Arts and Humanities
- Demonstrate an awareness of and sensitivity to diverse cultural values and belief systems

---

#### **Institutional and Related Requirements – 3 hours**

UNIV 101 - Freshman Seminar – 3

*Note: If instructional/related requirements are waived, additional elective courses will be needed to meet the minimum hours required for the degree.*

#### **Program Requirements – 23 hours**

- EDF 110 – Communication for Educators (3)  
EDF 210 – Human Growth and Development for Educators (3)  
EDF 222/L – Structured Observation of Teaching / Lab (4)  
EDF 289 – Internship (6)  
EDF 299 – Capstone (1)
- Choose 1 Literature course from the following:  
ENG 211 – Introduction to Literature (3)  
ENG 221 – British Literature Survey I (3)  
ENG 222 – British Literature Survey II (3)  
ENG 251 – American Literature Survey I (3)  
ENG 252 – U S Literature Survey II (3)  
RED 216 – Literacy through Children's and Adolescent Literature (3)

#### **New Mexico General Education Common Core (NMGECC) – 22 hours (as itemized below)**

##### **Communicating Effectively – 6 hrs**

- ENG 102 – Composition – (3)  
ENG 104 – Composition and Research (3)

##### **Understanding and Applying Mathematical Principles – 3-4 hrs**

- MATH 261 – Mathematics for Teaching Grades Pre-K–2 (3), or  
MATH 262 – Mathematics for Teaching Grades 3–5 (3), or  
MATH 113 – Liberal Arts Math (4)

##### **Science – 4 hrs**

Choose from\* *BIOL 113/L (4); BIOL 154/L (4); BIOL 155/L (4); CHEM 113/L (4); CHEM 151/L (4); GEOL 113/L (4); GEOL 151/L (4); PHYS 113/L (4); PHYS 141/L (4); PHYS 151/L (4).*

\*see course description for Math prerequisite

##### **Social and Behavioral Sciences – 3 hrs**

- ECON 200 – Survey of Economics (3), or  
PSCI 102 – American National Government (3)

##### **Fine Arts – 3 hrs**

- Art 131 – Art Appreciation, or  
MUS 113 – Music Appreciation

##### **Humanities – 3 hrs**

- HIST 101 – Survey of Amer. History to 1877, or  
HIST 121 – Survey of West. Civilization to 1500





**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning *P. Laroche*  
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso *Dr. Ryan Carstens*  
**Subject:** Establish Pre-Engineering Associate of Science Degree

### Summary Statement

The Associate of Science Degree in Pre-engineering will provide students with a foundational understanding of core sciences, an in-depth foundation in mathematics, and all core curriculum prerequisites. This degree is directly aligned as a “2+2” with the Bachelor of Science in Mechanical Engineering degree offered at New Mexico Institute of Mining and Technology.

This degree will afford local students the opportunity to advance their mathematics and science skills on our campus before matriculating to a four-year institution, where the cost is greater and student success often decreases for first-time freshmen. In addition, an area high school intends to encourage dual credit students to supplement their college preparation with the more rigorous science, technology, engineering, and math (STEM) curriculum delivered in this program. This degree also presents some transfer opportunities with the ENMU-Portales BAAS degree.

This degree is primarily comprised of courses that are currently offered at ENMU-Ruidoso, with the following additional new courses:

- two advanced math courses (Calculus III and Ordinary Differential Equations),
- two advanced physics courses (Calculus-based Physics I and II), and
- two mechanical engineering courses.

AS in Pre-engineering: 67-70 credit hours

*(Additional courses in Math may be necessary prior to entering the program, based on the student's performance on the placement test.)*

### Action Requested

Recommend Pre-Engineering Associate of Science Degree for approval by the ENMU Board of Regents.

**Pre-Engineering Degree**  
**Associate of Science**  
**67–70 credit hours**

The Associate of Science Degree in Pre-engineering is intended to provide the graduate with a foundational understanding of core sciences, an in-depth foundation in mathematics, and core curriculum prerequisites.

Students working toward this degree will be eligible for a Common Core Certificate of Completion.

Upon program completion students will be able to:

- Demonstrate effective written and verbal communication skills.
- Exhibit an in-depth understanding of mathematics.
- Display foundational knowledge of chemistry, physics and engineering.
- Apply their learning to a Bachelor's of Science degree in engineering.

---

**Institutional and Related Requirements – 15 hours**

UNIV 101 – Freshman Seminar (3)  
MATH 104 – Preparatory Algebra (4)  
MATH 119 – College Algebra (4)  
MATH 120 – Trigonometry (4)

*Note: If instructional/related requirements are waived, additional elective courses will be needed to meet the minimum hours required for the degree.*

**Program Requirements – Complete 11-14 hours**

Required course:

MENG 299 – Capstone (1)

Choose 3 courses from the following:

CHEM 152/L – General Chemistry II (4)  
ECON 221 – Macroeconomics (3)  
MATH 202 – Calculus III (4)  
MATH 241 – Applied Ordinary Differential Equations (3)  
MENG 110/L – Introduction to Mechanical Engineering/Lab (4)  
MENG 210/L – Sophomore Design and Measurement/Lab (4)  
PHYS 202/L – Calculus Based Physics II/Lab (5)

**New Mexico General Education Common Core (NMGCEC) – 41 hours (as itemized below)**

**Communicating Effectively – 9 hours**

ENG 102 – Composition – (3)  
ENG 104 – Composition and Research (3)  
ENG 233 – Technical Writing (3) \*\*

**Understanding and Applying Mathematical Principles – 8 hrs \*\***

MATH 124 – Calculus I – (4)  
MATH 132 – Calculus II – (4)

**Science – 9 hrs \*\***

CHEM 151/L – General chemistry I/Lab – (4)  
PHYS 201/L – Calculus Based Physics I/Lab – (5)

**Social/Behavioral Science – 6 hrs**

Choose two courses from different disciplines:

ANTH/GEOG 103 (3), ANTH 123 (3), ANTH 233 (3), ANTH 243 (3), ANTH 245/L (4), ECON 222(3), PSCI 101 (3), PSCI 102 (3), PSY 101(3), SOC 101 (3), SOC 212 (3), SOC 215 (3)

**Fine Arts – 3 hrs**

Choose one from: ART 131 (3), ART 165 (3), ART 166 (3), DNC 101 (3), MUS 101 (3), MUS 113 (3), THTR 111 (3)

**Humanities – 3 hrs**



Choose one from: ENG 211 (3), ENG 221 (3), ENG 222 (3), ENG 251 (3), ENG 252 (3), FR 101 (3), FR 102 (3), FR 201 (3), FR 202 (3), GER 101 (3), GER 102 (3), HIST 101 (3), HIST 102 (3), HIST 121 (3), HIST 122 (3), HIST 203 (3), PHIL 201(3), PHIL 202 (3), PHIL 211 (3), REL 107(3), SPAN 101 (3), SPAN 102 (3), SPAN 201 (3), SPAN 202 (3)

**Social Science, Fine Arts, and Humanities – 3 hrs**

Choose any additional Social Science, Fine Arts or Humanities course

\*\* Required for transfer by New Mexico Institute of Mining and Technology



**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning   
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso   
**Subject:** Establish Teacher Education Alternative Licensure Certificate programs

### **Summary Statement**

The Teacher Education Alternative Certification program is designed to partially meet the New Mexico Public Education Department requirements for K-12 teacher licensure for individuals who have already completed a Bachelor's degree. Students in this program will attend ENMU-Ruidoso part-time while teaching under an alternative internship license in a public school.

The Superintendent of Ruidoso Municipal Schools, Dr. George Bickert, has expressed his support for this program, which would provide students with a local, undergraduate option (see attached) for earning their teaching credential. There is an ongoing need for qualified teachers in the Lincoln County area: at the end of the 2017/18 school year, schools in Ruidoso and the surrounding communities had 48 open teaching positions. Filling these positions with local applicants will help to build strong community relationships and support the local economy while serving the career and educational goals of our community members.

This certificate includes emphases in one of the following areas: Early Childhood Education, Elementary Education, Secondary Education, Special Education, or Career and Technical Education. Some of the courses in the programs will be new to our catalog. Each program emphasis, and each of its courses, must be reviewed and approved by the New Mexico Public Education Department before being advertised and offered by ENMU-Ruidoso.

### **Action Requested**

Recommend the Teacher Education Alternative Licensure Certificate programs for approval by New Mexico Public Education Department and the ENMU Board of Regents.

# Ruidoso Municipal Schools

200 Horton Circle ~ Ruidoso, NM 88345  
Phone: (575) 630-7000 ~ Fax: (575) 257-4150

Ruidoso High School  
Cody Patterson, Principal  
(575) 630-7906

Ruidoso Middle School  
Cecily Hooker, Principal  
(575) 630-7801

White Mountain Elementary  
Carolann Gutierrez  
(575) 258-6300

Sierra Vista Primary  
Angela Romero, Principal  
(575) 258-6400

Nob Hill Early Childhood Ctr.  
, Principal  
(575) 258-6420

Director of Special Education  
Mary Reeve  
(575) 630-7015

Athletics/Activities Director  
Kief Johnson  
(575) 630-7912

Bilingual Coordinator  
Mayra Lucero  
(575) 258-6300

Dr. George Bickert  
Superintendent



Mr. Jason Edmister  
Associate Superintendent

Clinton Taylor  
Director of Finance

Corazon Barsana  
Director of Support Services

May 3, 2018

ENMU-Ruidoso Board,

Please accept this letter of support from Ruidoso Municipal Schools on behalf of ENMU-Ruidoso's proposed Alternate Licensure Certification Program.

Since 2013, we have experienced difficulties in filling all of our open teaching positions with licensed teachers and have had to rely on individuals attaining teacher licensure and credentials through an alternative pathway. All of the people, who have had to take this route, have enrolled in the Alternative Licensure Program at Santa Fe Community College. I believe it would be a tremendous benefit both to Ruidoso Municipal Schools and ENMU-Ruidoso to be able to have an Alternative Licensure Program locally. If needed, I am willing to offer District instructional and curricular support for the program.

Please contact me directly if I can answer any questions, or further support this proposed program.

Sincerely,

A handwritten signature in blue ink, appearing to read "G. Bickert", is written over a horizontal line.

Dr. George Bickert

Superintendent, Ruidoso Municipal Schools

**Teacher Education Alternative Licensure Certificate – Career and Technical Education  
Certificate of Completion  
16 credit hours**

**Admission Requirements:**

Applicants must have a background in a CTE field, with one of the following combinations of education and work experience:

- (a) High school diploma or GED, plus 5 years of work experience in CTE field, or;
- (b) Post-secondary certificate, plus 3 years of work experience in CTE field, or;
- (c) Associate degree, plus 2 years of work experience in CTE field, or;
- (d) Bachelor’s degree that includes 32 credit hours of training in the CTE field.

All applicants must also fulfill the following:

- (e) Pass a criminal background check.

---

***Institutional and Related Requirements***

Not Applicable

***New Mexico General Education Common Core (NMGECC)***

Not Applicable

***Program Requirements – 16 hours***

- EDF XXX – Principles of Career and Technical Education (3)
- EDF XXX – Curriculum Development and Assessment for Career Technical Education (3)
- EDF XXX – Methods and Classroom Design for Career and Technical Education (4)
- EDF XXX – Strategies for Supporting Diverse Learners in the CTE Classroom (3)
- EDF XXX – Supervised Field Experience (3)

**Teacher Education Alternative Licensure Certificate – Early Childhood**  
**Certificate of Completion**  
**21 credit hours**

**Admission Requirements:**

- (a) Bachelor's degree that includes 30 credit hours of coursework in an endorsement area approved by New Mexico Public Education Department (PED); or
- (b) Master's degree that includes 12 credit hours of coursework in an endorsement area approved by PED; or
- (c) doctoral degree in a specific field that appertains to the endorsement / licensure area sought.
- (d) For students seeking licensure in Early Childhood Education, this endorsement area is met by previously completing (usually in the prior degrees) a minimum of six credit hours in each of the core subject areas (math, science, social studies, and language arts) for a minimum of 24 credit hours.
- (e) Pass a Criminal Background Check

**Testing Requirements:**

All students must pass the NES Essential Academic Skills (subtests in Reading, Writing, and Mathematics) during their first semester of the certificate program. They must complete required endorsement tests prior to beginning their second year of the program.

---

***Institutional and Related Requirements***

Not Applicable

***New Mexico General Education Common Core (NMGCEC)***

Not Applicable

***Program Requirements – 21 hours***

- ECE 201 – Introduction to Language, Literacy, and Reading (3)
- ECE 220 – Professionalism in Early Childhood (2)
- ECE 239 – Curriculum Development through Play: Birth through Age 3 (3)
- ECE 239L – Curriculum Development through Play: Birth through Age 3 Practicum (2)
- ECE 240 – Curriculum Development and Implementation: Age 3 through Grade 3 (3)
- ECE 240L – Curriculum Development and Implementation: Age 3 through Grade 3 Practicum (2)
- RED 216 – Literacy through Children's and Adolescent Literature (3)
- SPED 203 – Assessment of Children and Evaluation of Programs (3)

**Teacher Education Alternative Licensure Certificate – Elementary**  
**Certificate of Completion**  
**18 credit hours**

**Admission Requirements:**

- (a) Bachelor's degree that includes 30 credit hours of coursework in an endorsement area approved by New Mexico Public Education Department (PED); or
- (b) Master's degree that includes 12 credit hours of coursework in an endorsement area approved by PED; or
- (c) doctoral degree in a specific field that appertains to the endorsement / licensure area sought.
- (d) For students seeking licensure in Elementary Education, this endorsement area is met by previously completing (usually in the prior degrees) a minimum of six credit hours in each of the core subject areas (math, science, social studies, and language arts) for a minimum of 24 credit hours.
- (e) Pass a Criminal Background Check

**Testing Requirements:**

All students must pass the NES Essential Academic Skills (subtests in Reading, Writing, and Mathematics) during their first semester of the certificate program. They must complete required endorsement tests prior to beginning their second year of the program.

---

***Institutional and Related Requirements***

Not Applicable

***New Mexico General Education Common Core (NMGCEC)***

Not Applicable

***Program Requirements – 18 hours***

- EDF XXX – Foundations of Education (3)
- EDF XXX – Theories of Teaching and Learning (3)
- EDF XXX – Curriculum Development, Assessment, and Implementation (3)
- EDF XXX – Supervised Field Experience (3)
- RED XXX – Reading Instruction in the Elementary Classroom (3)
- RED 216 – Literacy through Children's and Adolescent Literature (3)

**Teacher Education Alternative Licensure Certificate – Secondary**  
**Certificate of Completion**  
**18 credit hours**

**Admission Requirements:**

- (a) Bachelor's degree that includes 30 credit hours of coursework in an endorsement area approved by New Mexico Public Education Department (PED); or
- (b) Master's degree that includes 12 credit hours of coursework in an endorsement area approved by PED; or
- (c) doctoral degree in a specific field that appertains to the endorsement / licensure area sought.
- (d) Pass a Criminal Background Check

**Testing Requirements:**

All students must pass the NES Essential Academic Skills (subtests in Reading, Writing, and Mathematics) during their first semester of the certificate program. They must complete required endorsement tests prior to beginning their second year of the program.

---

***Institutional and Related Requirements***

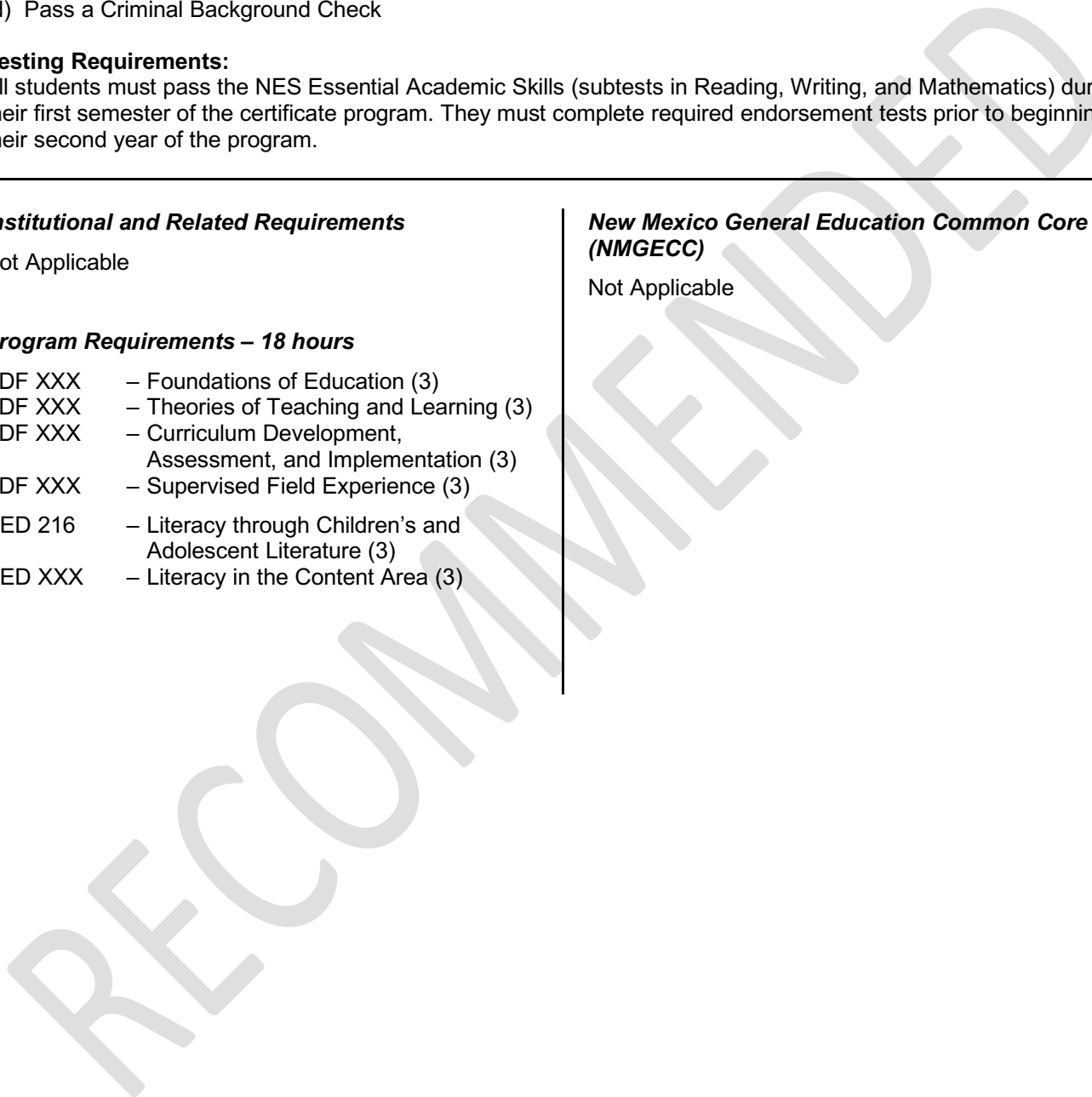
Not Applicable

***New Mexico General Education Common Core (NMGECC)***

Not Applicable

***Program Requirements – 18 hours***

- EDF XXX – Foundations of Education (3)
- EDF XXX – Theories of Teaching and Learning (3)
- EDF XXX – Curriculum Development, Assessment, and Implementation (3)
- EDF XXX – Supervised Field Experience (3)
- RED 216 – Literacy through Children's and Adolescent Literature (3)
- RED XXX – Literacy in the Content Area (3)





**Teacher Education Alternative Licensure Certificate – Special Education**  
**Certificate of Completion**  
**21 credit hours**

**Admission Requirements:**

- (a) Bachelor's degree that includes 30 credit hours of coursework in an endorsement area approved by New Mexico Public Education Department (PED); or
- (b) Master's degree that includes 12 credit hours of coursework in an endorsement area approved by PED; or
- (c) doctoral degree in a specific field that appertains to the endorsement / licensure area sought.
- (d) For students seeking licensure in Special Education, this endorsement area is met by previously completing (usually in the prior degrees) a minimum of six credit hours in each of the core subject areas (math, science, social studies, and language arts) for a minimum of 24 credit hours.
- (e) Pass a Criminal Background Check

**Testing Requirements:**

All students must pass the NES Essential Academic Skills (subtests in Reading, Writing, and Mathematics) during their first semester of the certificate program. They must complete required endorsement tests prior to beginning their second year of the program.

---

***Institutional and Related Requirements***

Not Applicable

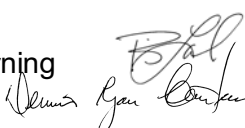
***New Mexico General Education Common Core (NMGECC)***

Not Applicable

***Program Requirements – 21 hours***

- EDF XXX – Curriculum Development, Assessment, and Implementation (3)
- RED 216 – Literacy through Children's and Adolescent Literature (3)
- Choose 1 additional Reading course from the following three options:
  - RED XXX – Emergent Literacy for Diverse Learners (3)
  - RED XXX – Intermediate Literacy for Diverse Learners (3)
  - RED XXX – Reading and Writing for Diverse Learners in Secondary Education (3)
- SPED XXX – Foundations of Special Education (3)
- SPED XXX – Classroom Behavior Management for Students with Special Needs (3)
- SPED XXX – Theories and Materials for Special Education (3)
- SPED XXX – Supervised Field Experience (3)



**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning  
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso   
**Subject:** Fee change for Education Foundations (EDF) 222/L course – Structured Observation of Teaching

### Summary Statement

Beginning in AY 2018/19, students enrolled in ENMU-Ruidoso's Teacher Education Program will be required to complete their National Evaluation Series (NES) Essential Academic Skills tests while enrolled in EDF 222/L. The increase in fees for this course of \$100 will cover the cost of testing.

The NES Essential Academic Skills tests are a requirement of all four-year degree programs that result in NM Teacher Licensure. Supporting students while they complete this requirement will increase their likelihood of passing the tests successfully and of being accepted into a transfer program.

### Action Requested

Recommend EDF 222/L course fee change for approval by the ENMU Board of Regents.



**Date:** 19 June 2018  
**To:** ENMU-Ruidoso College Board  
**From:** Pierre Laroche – Vice President of Student Learning  
**Via:** Dr. Ryan Carstens – President, ENMU-Ruidoso  
**Subject:** Fee changes for Emergency Medical Services program

Handwritten signatures of Pierre Laroche and Dr. Ryan Carstens.

### Summary Statement

Beginning in AY 2018/19, students enrolled in ENMU-Ruidoso's Emergency Medical Program will see a reduction in course fees:

- The EMT-Basic fee will drop from \$328 to \$264, a \$64 reduction;
- The EMT-Advanced fee will drop from \$328 to \$306, a \$22 reduction.

### Action Requested

Recommend EMS course fee change for approval by the ENMU Board of Regents.