

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

November 16, 2017

5:00 p.m.

Room 115

CALL TO ORDER

Mr. Brad Treptow called the meeting to order at 5:00 p.m. and declared a quorum. Dr. Lynn Willard, Mr. James Paxton, Ms. Gina Klinekole, and Ms. Kimberly Smith were present. Also present was Dr. Clayton Alred and Dr. Jeff Elwell by teleconference.

APPROVAL OF THE AGENDA

Dr. Willard moved to approve the agenda allowing Chairman Treptow the ability to float agenda items as necessary. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

APPROVAL OF MINUTES

Dr. Willard moved to approve the minutes of the regular meeting of September 21, 2017.

Ms. Smith seconded the motion.

Vote: 5-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests Mr. Pierre Laroche, Ms. Coda Omness, Ms. Destiny Taylor, Ms. Charlotte Polando, Mr. Paul Wenzel, Mr. James Pawlak, Mr. Robert Price, and Mr. Rick Lara.

REPORT FROM COLLEGE BOARD CHAIR

Mr. Treptow asked that presenters keep their reports brief and succinct as there were a lot of discussion items. Mr. Treptow stated that the open house was well attended and felt it was a great event. He appreciated all of the hard work and time put into making the entrance into a nice area.

Mr. Treptow called for a shift in agenda items and asked for information item reports starting with the report from Mr. Rob Price on the trades remodel, then the marketing report from Ms. Coda Omness and then the presidential search committee report from Dr. Willard.

INFORMATION ITEMS

1. Trades Remodel Discussion – Mr. Robert Price of ASA Architects reported that the funding of the project was approved; the contractor has received the contract and permits have been issued. The notice to proceed has been issued. The space is cleared and construction is scheduled to start November 18, 2017 and is anticipated to continue until April 13, 2018. Mr. Price assured the Board that regular construction meetings will be held on campus.
2. Marketing/Recruitment Committee Report – Ms. Omness reported that her department is completely staffed. Ms. Omness introduced two new staff members, Destiny Taylor, Information Specialist and Charlotte Polando, Department Secretary. Ms. Omness stated that registration for the Spring semester started on November 5, 2017. Her department has been

involved in a lot of retention efforts. Grants are providing resources that students had not had previously. Dropguard is a tool being utilized to communicate with and provide resources for the students.

Ms. Omness reported that art class students were retained in community education and that on December 6, 2017 the student art reception would be held at 6:00 p.m. in the foyer.

3. Presidential Search Committee Update – Dr. Willard reported that the search committee had met on Monday, November 13, 2017 and had chosen six candidates and would be calling references. The six candidates were chosen from over forty applicants from all over the country with varying degrees of experience. Dr. Willard stated that an announcement would be made soon.

CLOSED SESSION

Ms. Klinekole motioned to enter into Executive Session. Ms. Smith seconded the motion.

Roll Call:

Ms. Klinekole	Yes
Ms. Smith	Yes
Mr. Treptow	Yes
Mr. Paxton	Yes
Dr. Willard	Yes

The Board entered into Closed Session at 5:22 p.m.

Dr. Willard motioned to return to Open Session. Mr. Paxton seconded the motion.

Dr. Willard affirmed there were no decisions made, or other discussions held, in Executive Session.

Roll Call:

Ms. Klinekole	Yes
Ms. Smith	Yes
Mr. Treptow	Yes
Mr. Paxton	Yes
Dr. Willard	Yes

The Board returned to Open Session at 6:12 p.m.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT – Dr. Alred reported the three campus retreat had been held in Ruidoso. Dr. Elwell's initiative, One Eastern, was discussed as well as working on system efficiencies.

Dr. Alred reported the 2019 recommended appropriation funding would be \$1,916,700.

The GO Bond election is one year away. ENMU Ruidoso is asking for \$500,000 for improvements on the adjacent building primarily for a new roof with the remaining funds to be used for electrical services and sidewalks.

Dr. Alred reported he attended the Rapid Workforce Development meeting where the Wind Tech grant was being considered. He stated the college did not receive the award and only one award had been granted for a CNA program. Mr. Treptow asked if reserves could be used as startup for the Wind Technician program. Dr. Alred reported that \$100,000 would be enough for the

startup. He estimated that \$300,000 in funding would be needed through completion and would need to find alternative funding options.

INFORMATION ITEMS (cont.)

4. Grants Update – Dr. Alred reported there had been under-staffing issues with the grants. Dr. Alred stated that he offered the position of Interim Title V Director to Dr. Michael Swickard and had received a verbal acceptance. Dr. Alred stated that Ms. Rachel Saenz and Ms. Annie Kalama have been contracted to write the year end reports. Dr. Ricardo Maestas has rescheduled his visit for December 11, 2017.
5. Legislative Finance Committee Reports – Dr. Alred presented to the Board the Legislative Finance Committee Reports on dual credit and program evaluation.
6. Report of Actuals – Dr. Alred presented the Report of Actuals for FY17. Total unrestricted operating budget revenue, less capital outlay for the fiscal year was \$3,696,878 compared to the current operating budget amount of \$3,553,200.
7. Unrestricted Budget Adjustment Request – Dr. Alred presented to the Board the Unrestricted Budget Adjustment Request for fiscal year 2018. The adjustments were made to reflect actual beginning balances for FY18.
8. Security officer discussion – Dr. Alred reported he had spoken to the Village of Ruidoso police chief, Darren Hooker and Village of Ruidoso manager, Debi Lee regarding the shared officer. Both are now responding that they are not able to offer a resource officer for the college. Mr. Treptow asked if the college could hire individuals on a part time basis. Dr. Alred stated that was the only avenue left for the college. Mr. Treptow asked Dr. Alred to put a hiring plan together for the Security Officer position and to keep the discussion on the agenda.

BUSINESS MATTERS

1. Compensation Increase – Dr. Alred presented a compensation increase for full-time and benefits-eligible employees of 2% to be effective January 1, 2018 with an additional 2% increase effective July 1, 2018 subject to funding availability within the 2019 fiscal year. **Dr. Willard motioned to recommend approval to the Board of Regents, a 2% salary increase for full-time and benefits-eligible employees effective January 1, 2018. Ms. Smith seconded the motion.**
Vote: 5-0-0. Motion passed.
2. Community College Board 2018 Meeting Calendar – Dr. Alred presented for approval the calendar for the 2018 Community College Board meeting. **Mr. Paxton motioned to approve the meeting calendar with the ability to change dates if necessary and with the retreat date to be determined at a later date. Ms. Klinekole seconded the motion.**
Vote: 4-1-0. Motion passed.

3. Approve DPS Conceptual Design Project – Dr. Alred presented for approval the conceptual design professional services contract for the adjacent building from Dekker, Perich and Sabatini. The conceptual design cost will be \$31,520 and the payment of the cost is to be taken from the reserve account.

Dr. Willard motioned to approve the conceptual design services of Dekker, Perich and Sabatini. Ms. Klinekole seconded.

Vote: 5-0-0. Motion passed

4. Cybersecurity lab fees – Mr. Laroche presented to the Board a change in course costs:
- a. IS 131 – Network Security Fundamentals from \$270 to \$80;
 - b. IS 257 Ethical Hacking, Defense and Counter Measures an addition of \$80;
 - c. IS 298 Programmatic Capstone/Cybersecurity Challenge from \$70 to \$50.

Mr. Paxton motioned to recommend approval to the Board of Regents course fee changes. Ms. Klinekole seconded.

Vote: 5-0-0. Motion passed.

BOARD ANNOUNCEMENTS AND COMMENTS

ENMU-Ruidoso Community College Board Meeting, TBD

Thanksgiving Holiday, November 22-24, 2017

Artist Reception – Melvin Herrera, November 30, 2017, 5:00 p.m. – 6:00 p.m., Learning Commons

ENMU-Ruidoso Foundation Donor Reception, December 1, 2017, 5:30 p.m. – 7:00 p.m., North foyer

Holiday Party, December 8, 2017; 6:00 p.m. – 8:00 p.m., Dreamcatchers

Community Choir Winter Concert, December 10, 2017, 2:00 p.m. - 5:00 p.m., First Christian Church

ENMU-Ruidoso Foundation Board Meeting, December 14, 2017, 5:00 p.m., Conference room

ENMU Board of Regents Meeting, December 15, 2017; 9:30 a.m., Portales

Eastern New Mexico University Presidential Inauguration, December 16, 2017, 10:00, Portales

Winter Holiday, December 23, 2017 – January 1, 2018

ADJOURNMENT

Ms. Smith moved to adjourn the meeting at 8:11 p.m. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Meeting adjourned.



Brad Treptow
Chairman, Community College Board

2/22/18

Date



James Paxton
Secretary, Community College Board

2-22-18

Date

Respectfully submitted for approval by:

Marla Romero, Administrative Assistant to Dr. Clayton Alred