

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD
September 6, 2017
12:00 p.m.
Conference Room**

CALL TO ORDER

Mr. Brad Treptow called the meeting to order at 12:00 p.m. and declared a quorum. Dr. Lynn Willard, Ms. Gina Klinekole, and Ms. Kimberly Smith were present. Also present was Dr. Clayton Alred.

APPROVAL OF THE AGENDA

Dr. Willard moved to approve the agenda as submitted. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

BUSINESS MATTERS

1. ENMU-Ruidoso Presidential Job Description – Mr. Treptow asked Dr. Lynn Willard to lead the discussion of the ENMU-Ruidoso Presidential Search Expanded Announcement. Dr. Willard informed the Board Members that the Presidential Search Committee had been formed. The committee members are Dr. Patrice Caldwell, ENMU-Portales representative, Mr. Frizzell Frizzell, Jr., community and tribal representative, Dr. James Miller, community representative, Mr. Christian Castro, student representative, Ms. Coda Omness and Mr. James Pawlak, staff representatives, Ms. Dinah Hamilton and Mr. Jack McCaw, faculty representatives and Mr. James Paxton, Board representative. Dr. Willard reported the committee had met and reviewed four announcements, chose one to use and made edits for publication. Dr. Willard reported that a webpage will be created within ENMU-Ruidoso's website for the presidential search and will include a link to the announcement and NeoGov to apply. Dr. Willard presented to the Board the expanded announcement, used as the Presidential job description, for review and amendments. The Board made amendments as noted on the attached draft copy.

**Upon completion of amendments, Dr. Willard moved to approve the Expanded Presidential Job Description as revised by the Board members to be submitted for approval to Dr. Jeff Elwell, ENMU system president. Ms. Smith seconded the motion.
Vote: 4-0-0. Motion approved.**

Mr. Treptow requested a Presidential Search Update be added to the November 2017 Community College Board agenda.

BOARD ANNOUNCEMENTS AND COMMENTS

ENMU Board of Regents Meeting, September 14, 9:30 a.m., Portales

ENMU-Ruidoso Community College Board Meeting, September 21, 2017, 5:00 p.m., Room 102

ADJOURNMENT

Ms. Klinekole moved to adjourn the meeting at 12:35 p.m. Ms. Smith seconded the motion.

Vote: 4-0-0. Motion approved.

Brad Treptow
Chairman, Community College Board

Date

James Paxton
Secretary, Community College Board

Date

Respectfully submitted for approval by:
Marla Romero, Administrative Assistant to Dr. Clayton Alred