

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

April 28, 2016

11:30 a.m.

Room 115

CALL TO ORDER

Mr. Brad Treptow, Chairman, called the meeting to order at 11:34 a.m. and declared a quorum. Dr. Michael Budd, Ms. Gina Klinekole, Dr. Lynn Willard and Mr. James Paxton were present. Also present were Dr. Clayton Alred and Dr. Steven Gamble by telephone.

APPROVAL OF THE AGENDA

Dr. Budd moved to approve the agenda as presented. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

APPROVAL OF MINUTES

Ms. Klinekole moved to approve the minutes of the regular meeting of March 31, 2016. Dr. Budd seconded the motion.

Vote: 5-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Amy Bertramsen, Kaelin Jossart, James Pawlak, Coda Omness, Sheila Farquer, Pierre Laroche, John Hemphill, Daniel Waldo and Devonna James.

REPORT FROM COLLEGE BOARD CHAIR

Mr. Treptow stated that he was unable to attend the art reception of Lindsey Shakespeare but had heard that the reception was exceptional and offered his congratulations to the artist.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

- Dr. Gamble reported that the budgets were presented to the Board of Regents and received no criticism.
- Dr. Gamble reported that the Higher Learning Commission will be visiting the campuses in about a year. The visit will give the campuses the opportunity to self-evaluate. Dr. Gamble stated generally, the visit to Ruidoso will last one day.
- Dr. Gamble stated he is looking forward to attending Ruidoso's graduation.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred reiterated the campus visit of the Higher Learning Commission for an accreditation review. He stated preparations for the review have started.
- Graduation will be May 12, 2016 at The Spencer Theater. Mr. Danny Breuninger will be speaking and Chairman Treptow will be hooded as he receives his M.B.A.
- The community choir concert will be held May 1, 2016 at 3:00 pm.
- There is a joint art exhibit May 3 – May 9 at White Mountain Annex. The exhibit will feature the college art students and the art students of Ruidoso Municipal School District.
- Dr. Alred reported the roofing project is almost complete and is waiting on final inspection. Costs for the front entry remodel are being obtained.
- There will be a TAACCCT/SunPath grant site visit on May 5, 2016.

- Dr. Alred reported an emphasis on recruiting activities which will be helped by reorganizing two departments. The reorganization will combine student services and community education which will be headed by Coda Omness starting July 1, 2016.

REPORT FROM DEPARTMENT CHAIR

Kaelin Jossart, Department Chair for Languages and Fine Arts reported on the different programs in her department: Early Childhood, University Studies, General Education, Teacher transfer, and Studio Arts. There are 133 students in the programs with 25 graduating.

Ms. Jossart stated a co-requisite remediation class for math and English will be implemented. Ms. Jossart stated that she and Dr. Thapa Magar have been working on redesigning the placement tests for math and English. There will be a portfolio review so students are assessed with same measures.

Ms. Jossart stated the early childhood program would start working within a day care to receive experience. She explained that the programs offered will help prepare students to become substitute teachers

INFORMATION ITEMS

1. Marketing/Recruitment Committee Report – Ms. Coda Omness presented the update for the Marketing/Recruitment Committee.
 - Ms. Omness reported that she has received a lot of support from the campus on the efforts to combine Student Services and Community Education.
 - Ms. Omness reported that a parent night was held for the local high school students. There were about twenty families in attendance. She stated that they had not targeted parents before now and feels that it was an effective strategy.
 - Ms. Omness visited with child find and gave information to the parents of the kids in Ruidoso and Capitan.
 - Ms. Omness asked the Board to help recruiting efforts. She provided each member with the “Pay It Forward” cards which can be given out to potential students that in turn can drop them into a drawing for a \$250.00 scholarship.
 - Ms. Omness turned the floor over to Devonna James to report on the Mescalero Apache Tribe recruitment efforts. Ms. James gave an overview of the Generation Green Youth Academy.
 - Ms. James reported that Mr. Stephen Miller had been in Mescalero participating in a STEM conference that exposes students to cyber security.
 - Ms. James reported that she will be working on recreating the dual credit culinary program with the Mescalero High School. Ms. James is assisting the dual credit teachers in obtaining their required credentials.
 - Ms. James reported that she and Erik Padilla have been visiting students at the high schools to complete applications and registrations.
 - Dr. Alred stated that they are starting a series of luncheons with community leaders. He has met with Dr. Bickert and Heather Noel of the Smokey Bear Ranger Station. Ms. Omness will continue to book the luncheons.
2. Title V Update Dr. Alred provided the update to the Title V grant.
 - Dr. Alred stated that there is continued work trying to obtain the Memorandum of Understanding for the Sierra Blanca Wildland Academy. The Academy will be using ENMU-Ruidoso’s facilities in December.
 - Mr. Laroche and Title V had meeting with Harlan Vincent.
 - There are 29 students enrolled.
 - The EMS program is on the agenda for approval.

- They are finalizing dual credit offering for EMS and class will start in the fall.
3. Bookstore Update – Sheila Farquer updated the Board on the Bookstore.
A Memorandum of Understanding has been signed with Barnes & Nobel with a link now on the website. The MBS contract will be over at the end of May. Heather O'Bryant is creating a product inventory for Portales to review. She will be moving into new department when the bookstore closes at the end of June.e
 4. Security Update – Dr. Alred stated that the campus was in process of making organizational changes which will save money in the FY17 budget. Once the amount of savings is known, they will move forward with the security position.
 5. Entrance/Driveway Report – Dr. Alred reported that a representative of Compass Bank has assured him that the driveway repaving project has been scheduled and funded. They are currently seeking bids for the work. The proposal includes removal and replacement of the subbase and asphalt with a less steep entrance.
 6. Property Acquisition Updated – Dr. Alred reported that the property acquisition has been approved by the State Board of Finance with contingencies that the special warranty deed and title binder include metes and bounds and all preliminary documents must have amendments that include the new legal description. The college's legal counsel is drafting amendments.

BUSINESS MATTERS

1. Capital Projects Plan – Dr. Alred presented the Capital Projects Plan listing the top three priorities. Replacing the roof of the new building is the top priority.
Mr. Paxton moved to recommend approval of the Capital Projects Plan. Dr. Willard seconded the motion.
Vote: 5-0-0. Motion approved.
2. Open Meetings Resolution – Dr. Alred presented the resolution for consideration and approval by the Board.
Dr. Budd moved to approve Open Meetings Resolution. Dr. Willard seconded the motion.
Vote: 5-0-0. Motion approved.
3. Emergency Medical Services Program – Mr. Laroche presented the Emergency Medical Services Certificate of Completion and AAS Degree for the Board's consideration.
Ms. Klinekole moved to recommend the Emergency Medical Services Certificate of Completion and AAS Degree for approval by the Board of Regents. Dr. Budd seconded the motion.
Vote: 5-0-0. Motion approved.
4. Change of course fees – Mr. Laroche presented a change of course fees for the following:
EDF 222/L: Structured Observation of Teaching (4) credits. The current \$35 fee for background checks needs to be canceled because the vendor now charges students directly.
IS 131: Computer and Security Fundamentals (3) credits. Additional fees amounting to \$242 need to be assessed to offset the cost of a number of changes in the course. This will raise the total fees for this course to \$267.
IS 298: Cybersecurity Capstone (3) credit. An additional fee of \$25 needs to be assessed to offset the registration costs for the National Cyber League. This will raise total fees for this course to \$70.

Mr. Paxton moved to recommend the fee changes for approval as presented. Dr. Willard seconded.

Vote: 5-0-0. Motion approved.

5. Graduation List – Mr. Laroche presented the 2015-2016 graduation list for approval. Mr. Laroche informed the Board there were 113 completions this year.

Dr. Willard moved to approve the graduation list. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

BOARD ANNOUNCEMENTS AND COMMENTS

Graduation, May 12, 2016, Spencer Theater

ENMU Board of Regents Meeting, May 13, 2016, 9:30 a.m., Portales

ENMU-Ruidoso Foundation Board Meeting, June 4, 2016, 10:00 a.m., Conference Room

ENMU-Ruidoso Community College Retreat, June 11, 2016, 9:00 a.m., Location – TBD

ENMU-Ruidoso Foundation Trap Shoot, June 18, 2016, 8:00 a.m., Inn of the Mountain Gods

ENMU-Ruidoso Community College Board Meeting, September 22, 2016, 6:00 p.m., Room 102

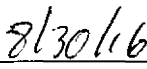
ADJOURNMENT

Dr. Willard moved to adjourn the meeting at 1:09 p.m. Dr. Willard seconded the motion.

Vote: 5-0-0. Motion approved.



Brad Treptow
Chairman, Community College Board



Date



James Paxton
Secretary, Community College Board



Date

Respectfully submitted for approval by:

Marla Romero, Administrative Assistant to Dr. Clayton Alred