

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

March 31, 2016

11:30 a.m.

Room 115

CALL TO ORDER

Mr. Brad Treptow, Chairman, called the meeting to order at 11:34 a.m. and declared a quorum.

Dr. Michael Budd, Ms. Gina Klinekole and Mr. James Paxton were present.

Dr. Lynn Willard was absent.

Also present were Dr. Clayton Alred and Dr. Steve Gamble by telephone.

APPROVAL OF THE AGENDA

Ms. Klinekole moved to approve the agenda with an item order change to allow Ms. Hamilton to present her department chair report prior to the Board Chair report to allow her to meet an appointment with a student. Dr. Budd seconded the motion.

Vote: 4-0-0. Motion approved.

APPROVAL OF MINUTES

Dr. Budd moved to approve the minutes of the regular meeting of February 24, 2016 and the minutes of the budget planning meeting of March 22, 2016. Ms. Klinekole seconded the motion.

Vote: 4-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Dinah Hamilton, James Pawlak, Annie Kalama, Coda Omness, Sheila Farquer and Pierre Laroche.

REPORT FROM DEPARTMENT CHAIR

Ms. Dinah Hamilton, Department Chair for History, Humanities and Social Sciences reported on the different programs in her department: Associate of Arts - Psychology, Associate of Arts - Criminal Justice, Associates of Applied Sciences - Police Science and Associate of Arts - History. There are twelve declared majors in Psychology, three are expected to graduate. There are twelve declared majors in Criminal Justice, two are expected to graduate. There are eight taking certificate programs in Drug and Alcohol abuse studies; five are expected to graduate this year.

Ms. Hamilton reported the full time faculty was Dr. Cynthia Orozco and herself. There are four resource faculty members. The program also offers two dual credit history courses, one at Ruidoso High School and one at Capitan High School.

Ms. Hamilton stated that she was taking the second course of the Quality Matters training.

REPORT FROM COLLEGE BOARD CHAIR

Mr. Treptow reported on the budget workshop, stating that it was a productive meeting and with hard decisions to make, there was good dialogue and good preparation of the material.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

- Dr. Gamble reported that the Portales campus was working on the budget. They are currently looking at a \$2,000,000 budget cut. Portales lost approximately \$1,100,000 in state appropriations and have \$900,000 in inflationary costs that include an 8% health insurance premium increase. The budget is being balanced by increasing tuition 6.8%. They will raise income by \$1,300,000. Additionally, \$700,000 in expenditures will be cut. There will be no salary increase, no new programs, and no program expansion this year.

- Dr. Gamble reported that he had taken part in a meeting earlier in the day with Ronnie Birdsong and Ruidoso staff to move ahead with recruiting initiatives.
- Dr. Gamble stated that they were preparing for Dr. Damron's visit.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred announced that Wildlife Society Fundraiser was hosting the Beast Feast on April 2 at the Cedar Creek campground.
- Dr. Damron will be visiting the Ruidoso campus on April 8.
- There would be an artist reception held for Lindsey Shakespeare on April 14 at 6:00 p.m.
- Dr. Alred informed the Board that for the second year in a row, there were no audit findings for the entire ENMU system.
- Dr. Alred stated that the State auditor was in Ruidoso and provided a local training to any state agencies. He was very complimentary of ENMU-Ruidoso.
- Dr. Alred stated that the Higher Education Department has not made any information available regarding the preparation of interim committees for performance based funding.

INFORMATION ITEMS

1. Marketing/Recruitment Committee Report – Ms. Coda Omness presented the update for the Marketing/Recruitment Committee.
 - The recruitment committee continues to meet. Ms. Omness reported that she, Pierre Laroche and Quentin Hays attended the Arizona Wildland Academy. She said there were approximately seven hundred students attending the academy. They were able to obtain a Memorandum of Understanding to exclusively provide college credit to those attending.
 - Ms. Omness reported that the college was starting to register for summer and fall. The committee's current focus is retention and will be offering an extended registration time for returning students.
 - There will be a parent's night on April 19 to provide program information, financial aid information and class demonstrations for potential students and parents.
 - Ms. Omness is working on a luncheon with business leaders to talk to them about working together.
 - Ms. Omness stated the "Pay it Forward" cards will start after graduation. The Foundation has generously donated the money to purchase a laptop for the winner.
 - This year's conference is the Sacramento Wood Summit. The summit helps provide economic development. It focuses on wood industry, resources and job availabilities. The summit has been well attended.
 - Dr. Alred stated that Ronnie Birdsong, Benito Gonzales and Cody Spitz from ENMU-Portales are on campus to talk about approaches to the changes in recruitment and job duties. Ms. Omness stated that the creation of a recruiter position has been approved. Dr. Alred stated that Ms. Birdsong has visited campus twice and he anticipates a monthly visit and multiple phone meetings.
2. Title V Update – Ms. Anne Marie Kalama gave an update on the Title V grant.
 - Ms. Kalama reiterated the importance of the Memorandum of Understanding signed by the Arizona Wildland Academy. She is trying to secure one for the Sierra Blanca Wildland Academy. The Academy will be using ENMU-Ruidoso's facilities in December.
 - Ms. Kalama reported the program currently has five students declared and enrolled; fourteen declared but not enrolled and five taking classes but not declared.

- Ms. Kalama reported that she received Emergency Medical Services program approval for the preparamedic curriculum from the program officer. They are now moving forward with the program. It will work towards a four-year degree. The team is now starting discussions about student outreach because one of the objectives is to have thirty students in the program. The college is currently offering a basic EMS course, and the students in that course will be contacted as a recruitment effort to place them in the program. Ms. Kalama reported that there is a plan to have a dual credit course with Ruidoso High School. The Title V team is working with the Sun Path team to help develop and recruit students into the program. Ms. Kalama stated they will be reaching out to the community leaders and employers to work with them as well.
3. Property Acquisition Updated – Dr. Alred reported that the property acquisition has been approved by the Higher Education Department. The State Board of Finance has approved the acquisition with contingencies and a review of the replat, revision to the warranty deed and title commitment. The seller has to pay the property taxes in order to replat the property and payment is being sent.
 4. 2016 Legislative Summary – Dr. Alred presented a portion of a presentation from the New Mexico Association of Community Colleges. He gave an overview of the various bills that were introduced, passed and signed by the legislature. He also promised information on the individual performances of the local legislators.
 5. Bookstore Update – Sheila Farquer updated the Board on the Bookstore. A draft addendum to the Barnes and Noble contract with Portales was received and is being reviewed in Portales. The Information Systems Director, Jim Weinman is working with the Portales campus to insure all operations are working together for the summer session. MBS was notified of the cancelation. The bookstore will be officially closing by the end of the semester. They are in process of selling off all inventories.
 6. Budget Adjustment Requests – Sheila Farquer presented the Restricted and Unrestricted Budget adjustment requests. She stated they would be going to Higher Education Department in May.

BUSINESS MATTERS

1. FY17 Budget – Dr. Alred presented the FY17 budget. Revenues are \$3,526,243, which is a \$140,000 reduction from FY16.

Additional changes have been made to balance the budget. As part of the budget preparation process, there was discussion about changes in personnel, changes in positions, changes in functions.

The faculty and staff were polled on four positions that were requested; research assistant, recruiter, job development career coach and security personnel. From that poll, budget funding was included for the research assistant and recruiter. The recruiter will hold a dual position that will be combined with the job development career coach. The position will be paid in part by the TAACCCT grant funds. No funds were allotted for a security guard. Mr. Treptow noted that the Board was not comfortable with all of the changes but understood the necessity to get the college where it needs to go. Mr. Paxton asked if anything had changed since the budget workshop. Ms. Farquer answered no; the amounts are identical from the workshop. The I & G budget is \$3,526,243. Dr. Budd stated that he would be remiss if he did not ask for additional dialogue regarding funding for security. He understands the importance of the new positions that have been approved but that it is imperative not to forget the conversation to look for possible funding for security as there has been a surplus in past years. Ms. Farquer stated she is not sure if anything is left in FY17 that can be cut.

Mr. Treptow stated the Board knows it is an issue that must be addressed with resources allocated to it. The budget should be scrutinized to see if there is any funding available. Ms. Farquer stated there

was a net of \$15,000 that could be considered by Dr. Alred. Mr. Paxton said between now and next fiscal year he challenges administration to have a plan for security funding in effect.

Mr. Paxton commented that he would not vote to approve the budget again without funding for security.

Dr. Alred suggested that the topic be revisited after the beginning of the next spring semester when there is a better idea of expenditures for the year. Mr. Treptow stated he wants to see it revisited at the earliest possible chance. Ms. Farquer stated that it can be revisited prior to the end of the fall semester as there will be a clearer idea of expenditures.

Mr. Paxton moved to recommend approval of the ENMU-Ruidoso FY17 I & G budget to the Board of Regents. Dr. Budd seconded the motion.

Vote: 4-0-0. Motion approved.

2. Community College Board Annual Retreat meeting date – Dr. Alred provided the Board a June 2016 calendar for the Board to choose a date for the annual board retreat. The consensus of the Board was June 11, 2016.

Dr. Budd moved to approve the annual retreat date of June 11, 2016. Mr. Paxton seconded the motion.

Vote: 4-0-0. Motion approved.

BOARD ANNOUNCEMENTS AND COMMENTS

Beast Feast; April 2, 2016

Dr. Damron's visit, April 8, 2016

Artist Reception for Lindsey Shakespeare; April 14, 2016

ENMU-Ruidoso Community College Board Meeting, April 28 2016, 11:30 a.m., Room 115

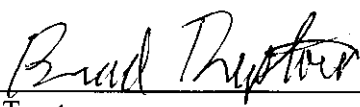
Graduation, May 12, 2016, Spencer Theater

ENMU-Ruidoso Foundation Board Meeting, June 4, 2016, 10:00 a.m., Conference Room

ADJOURNMENT

Ms. Klinekole moved to adjourn the meeting at 1:20 p.m. Dr. Budd seconded the motion.

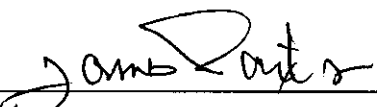
Vote: 4-0-0. Motion approved.



Brad Treptow
Chairman, Community College Board

4-28-16

Date



James Paxton
Secretary, Community College Board

4-28-16

Date

Respectfully submitted for approval by:

Marla Romero, Administrative Assistant to Dr. Clayton Alred