

**Eastern New Mexico University-Ruidoso
COMMUNITY COLLEGE BOARD**

September 29, 2016

6:00 p.m.

Auxiliary Building

CALL TO ORDER

Mr. Brad Treptow, Chairman, called the meeting to order at 6:00 p.m. and declared a quorum. Ms. Gina Klinekole, Dr. Michael Budd, Dr. Lynn Willard and Mr. James Paxton were present. Also present were Dr. Clayton Alred and Dr. Steven Gamble by phone.

APPROVAL OF THE AGENDA

Dr. Budd moved to approve the agenda as presented. Dr. Willard seconded the motion.

Vote: 5-0-0. Motion approved.

APPROVAL OF MINUTES

Dr. Willard moved to approve the minutes of the special meeting of August 30, 2016 as submitted.

Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

INTRODUCTION OF GUESTS

Mr. Treptow introduced guests: Mr. Terry Othick, Mr. Pierre Laroche, Ms. Sheila Farquer, Mr. James Pawlak, Mr. John McCullough, Ms. Annie Kalama, and Ms. Devonna James. Mr. Ty Trujillo arrived and was introduced at a later time.

REPORT FROM COLLEGE BOARD CHAIR

Mr. Treptow stated that he was happy to be meeting in the newly acquired auxiliary building and noted that it would need infrastructure upgrades in order to be used in the future.

REPORT FROM THE PRESIDENT OF THE UNIVERSITY

- Dr. Gamble reported that the special session of the Legislature would be convening on September 30, 2016. They will be addressing the FY16 and FY17 budget. The FY16 budget has an estimated deficit of \$200,000 to \$300,000. Fiscal year 2017 is anticipated to have a revenue shortfall of \$500,000 to \$600,000.
- Dr. Gamble attended a General Obligation Bond meeting with Bryan Sanderhoff, a pollster for New Mexico. Mr. Sanderhoff reported that his group was making calls to verify where the state citizens stand on the GO Bond C issue. He reported that the poll was positive and about 55% of those polled, are in support of the bond; approximately 24% are against. Dr. Gamble stated that the promotion plans for the GO Bond C will continue.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

- Dr. Alred welcomed Regent Othick and gave his appreciation of Regent Othick's attendance.
- Dr. Alred reported enrollment was at 655 with FTE of 293, which is down 4.5%.
- Dr. Alred reported on the special legislative session. He stated that the \$2,000,000 would cause a reduction of \$100,000 for ENMU Ruidoso. He stated that college operations are moving forward as normal. However, every vacancy is carefully scrutinized. The college will not currently replace the second biology faculty member and will limit use of resource faculty.
- Dr. Alred provided some Higher Education information. Dr. Damron took part in the Domenici Institute Conference and focused her report on the costs of higher education. During the Second

Annual Governor's Summit, Governor Martinez unveiled Route to 66 initiative. The goal of the initiative is to achieve 66% of New Mexican citizens attaining either a certification or degree.

- Dr. Alred reported that Workforce Solutions would be holding a job fair in the new building.
- Dr. Alred passed the floor to Devonna James who informed the Board about the events happening around the 25th anniversary celebration.

REPORT FROM THE DEPARTMENT CHAIR

John McCullough, Department Chair of Business and Information Systems presented the report. Mr. McCullough reported he has nineteen students declare for Business Administration degrees, eleven for Information Systems/Cyber Security degrees and five for Hospitality degrees. Mr. McCullough reported that classes were full and has had positive feedback from the instructors. Mr. McCullough stated that the student population appeared to be changing with less nontraditional students and more recently graduated students. The Board expressed their appreciation to Mr. McCullough.

INFORMATION ITEMS

1. Community College Parity Act – Mr. Ty Trujillo, Executive Director of New Mexico Association of Community Colleges provided the Board an overview of the Parity Act.
2. Grants Update – Ms. Annie Kalama provided the update on the SunPath grant. The Certified Nursing Assistance program will be offered to students during the Spring semester. The autoclave for the program has been purchased. The Prenursing degree has been updated in the catalog and links on the website have been updated. Staff will be attending a statewide employer meeting in Santa Fe on December 5, 2016.

Ms. Kalama then provided the updated on the Title V grant. The second year to the grant ends September 30, 2016. Dr. Maestes, the external evaluator was on campus to review the documentation and administration of the grant. There is no report yet but Dr. Maestes noted the strengths are the project management and documentation. The weaknesses are the time required to hire staff and the carryover of funds.

The Wildland Fire Science program currently has forty-one students declared in the program with nineteen registered for classes. WFS classes will start in October. The grant's retention goals are 80%. The actual spring to fall retention was 75%. In December, the College will be partnering with the Sierra Blanca Wildland Academy to offer classes.

The Emergency Medical Science program has seventeen declared students with three registered for classes.

There were 250 students who piloted the online orientation which met and exceeded the objective of 150 participants.

In October 2016, the Wildland Fire Science specialist will be interviewed. The Emergency Medical Science specialist is in the hiring process and the expected start October 17, 2016.

Lastly, Ms. Kalama stated that they are exploring partnering with another accredited partner for the EMS program instead of using University of New Mexico.

3. ENMU-Ruidoso Foundation Update – Dr. Willard provided the updated for the Foundation. The last meeting was held September 27, 2016. The second annual AIM High fundraiser is scheduled for June 24 and 25, 2017. The Foundation is considering the possibility of having an ATV raffle. Dr. Willard stated that the Foundation is working on obtaining contributions for the Title V endowment. The next meeting had not yet been scheduled but was planned to be held the same time as the donor reception.

4. Construction Update – Dr. Alred stated that the purchase order is in place for the entry remodel. The tentative start date is November 1, 2016. The contractor, Classic Industries, is in the final stages of obtaining the permit from the State. Construction is estimated to take three months to complete. The remodel of the construction trades area is in the planning stages and will be funded with the severance tax bond monies. Meetings have been held with architects and the grant directors for initial plans.
Dr. Alred presented two proposals from Dekker, Perich, and Sabatini for the adjacent building. The first proposal is to draw the plans for the building with a cost of \$12,300. The second proposal is to draw two conceptual plans for the space at a cost of \$31,500. The plans would be used for information on a special bond election for facility renovation.
5. Report of Actuals – Ms. Sheila Farquer presented to the Board the Report of Actuals.

BUSINESS MATTERS

1. Strategic Plan – Dr. Alred presented to the Board for the approval the Strategic Plan. Mr. Treptow asked when the Strategic Plan would come back to the Board for review and reapproval. Dr. Alred stated that it would be presented at the June 2017 Board retreat.

Dr. Willard moved to approve the Strategic Plan as presented. Dr. Budd seconded the motion.

Vote: 5-0-0. Motion approved.

2. Adoption of Election Resolution and Proclamation – Dr. Alred presented to the Board for approval the Election Resolution and Proclamation in English and Spanish. The resolutions are required to be filed with the Lincoln County Clerk for the Community College Board Election scheduled for February 2017.

Dr. Willard moved to adopt the Election Resolution and Proclamations as presented. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

3. Memorandum of Understanding – Lincoln Leadership – Dr. Alred presented to the Board for approval the renewed Memorandum of Understanding with Lincoln Leadership.

Mr. Paxton moved to approve the Memorandum of Understanding with Lincoln Leadership as presented. Ms. Klinekole seconded the motion.

Vote: 5-0-0. Motion approved.

4. Memorandum of Understanding-Creative Aging – Dr. Alred presented to the Board for approval the Memorandum of Understanding with Creative Aging Advisory Committee.

Mr. Paxton moved to approve the Memorandum of Understanding with Creative Aging Advisory Committee as presents. Dr. Budd seconded the motion.

Vote: 5-0-0. Motion approved.

BOARD ANNOUNCEMENTS AND COMMENTS

ENMU-Ruidoso Foundation Board Meeting, TBD

ENMU-Ruidoso 25th Anniversary Celebration, October 12, 2016, 5:00 p.m.

ENMU Board of Regents Meeting, October 14, 2016, 9:30 a.m., Portales

ENMU- Ruidoso Community College Board Meeting, November 17, 2016, 6:00 p.m.

ADJOURNMENT

Ms. Klinekole moved to adjourn the meeting at 8:38 p.m. Dr. Budd seconded the motion.

Vote: 5-0-0. Motion approved.



Brad Treptow
Chairman, Community College Board

11-17-16

Date



James Paxton
Secretary, Community College Board

11-17-16

Date

Respectfully submitted for approval by:
Marla Romero, Administrative Assistant to Dr. Clayton Alred