



## How to access our services - at no cost to you!

# EMPLOYER SERVICES

It's pretty simple. There's a full service Business and Career Center near you where our professional staff is ready to walk you through all of the ways your business can gain that competitive advantage. Stop by any of our locations or visit us online at

## New Mexico Workforce Connection

EASTERN AREA

### Reduce Recruiting Costs

- Post Job Openings
- Recruit Qualified Applicants
- Conduct Pre-Employment Screenings

### Find the Best Applicants

- Statewide Search Capabilities
- Employer-specific Skills Tests
- Coordinated Employer Interviews

### Increase Your Bottom Line

- Reduce Turnover
- Employer Incentives & Tax Credits

[www.jobs.state.nm.us](http://www.jobs.state.nm.us)

There, you will find an extensive menu of tools for all of your business needs - from the basic administrative side of things to locating that highly qualified future employee.

Simply click on "Business" and you will be presented with an extensive directory that will take you in the direction you would like your business to go.

### Counties Served

- Union
- Quay
- DeBaca
- Lincoln
- Roosevelt
- Eddy
- Harding
- Guadalupe
- Curry Chavez
- Lea
- Otero



### New Mexico Workforce Connection

Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Ph. \_\_\_\_\_

Fx. \_\_\_\_\_

[www.jobs.state.nm.us](http://www.jobs.state.nm.us)



## What We Do

We are dedicated to enhancing the productivity of New Mexico's workforce, and fostering a competitive atmosphere among businesses across the state by connecting employers with qualified job seekers.

Our Workforce Connection Centers are designed to serve business with a full range of resources and programs.

New Mexico Workforce Connection can help your business grow from good to great by providing the kind of employment support that can make a real difference to your bottom line.

## Business Services

- **Recruiting applicants**
- **Developing job descriptions**
- **Organizing hiring events**
- **Pre-employment screening**
- **Networking employers**
- **Providing labor market data & analysis**
- **Employer incentive programs**
- **Work Opportunity Tax Credit**
- **Online access for posting job vacancies and search for qualified job seekers**
- **Coordinated employer interviews**
- **Full range of job seeker skill set assessments with instant test results**
- **Use of computer labs and training rooms**

## Additional Services

### ON-THE-JOB TRAINING

We fund up to 50% for up to 1,040 hours for job seekers in the Workforce Investment Act program in order for them to attain the experience and skills they need. This includes apprenticeship for the construction trades and skills upgrade for incumbent workers.

### SHORT TERM TRAINING

We fund short-term training such as pre-employment skills (e.g., computer classes, soft skills) and exam preparations, as well as credentialing/licensing fees for job seekers in the WIA program.

### EDUCATION

We fund up to 104 weeks of education for job seekers in the WIA program in order for them to attain a degree or other industry-specific credential.

### JOB POSTINGS

Post a job advertisement and view potential candidates online at [www.jobs.state.nm.us](http://www.jobs.state.nm.us).

**Find out what we can do for your business!**

**New Mexico**  
**Workforce Connection**