



# Graduation Application

## Graduation Application Deadlines\*

Fall graduation: October 1

Spring graduation: April 10

Summer graduation: July 1

\*If your application is not submitted by the deadline, you will not be listed in the program. Intended Major/Degree

Graduation Term:  Fall 20\_\_\_\_\_  Spring 20\_\_\_\_\_  Summer 20\_\_\_\_\_ \_\_\_\_\_

All correspondence about Graduation will be sent to your ENMU-Ruidoso Email Address

## Section I: Student Information

Student's Name as it is to appear on your diploma:

\_\_\_\_\_ First Middle Last

Student ID #: \_\_\_\_\_ Phone: \_\_\_\_\_

Diploma Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you a PTK member?  YES  NO

Summer and Fall graduates are invited to walk in the annual Spring Commencement event.

Do you plan to participate in the Commencement Ceremony?  Yes  No  Ruidoso  Portales

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Official use only to be filled out by Advisor

### Section 2: Degree Information

1. Degree/Certificate: \_\_\_\_\_

Major/Concentration: \_\_\_\_\_

2. Degree/Certificate: \_\_\_\_\_

Major/Concentration: \_\_\_\_\_

Verified by Advisor - Degree CAPP audit must be attached

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Graduation Next Steps

**Step #1:** Complete Graduate Exit Survey - watch your ENMU email for a survey link.

**Step #2:** Order and Pay for your Cap and Gown in Student Services, if walking in the spring Commencement Ceremony.

**Step #3:** Watch your ENMU email for any correspondence regarding your graduation status.

**Step #4:** Pick up your cap and gown in Student Services Two weeks before the spring Commencement Ceremony.

**Step #5:** Wait your diploma will be issued 6 to 8 weeks after final grades post and a final audited is completed.